

## ERASMUS PLACEMENT OFFER

<b>INSTITUTION INFORMATION</b>	
Name of organisation	Universidad de Vigo / University of Vigo
Address	EU Project CBHE AuditUM Escola Enxeñaría Telecomunicación - Campus Universitario de Vigo E-36310 Vigo (Spain)
Telephone	+34 /986 818766
Website	<a href="http://www.uvigo.es">http://www.uvigo.es</a>
Short description of the institution	The Universidade de Vigo is a young public academic institution officially founded in 1990 which is organised in three Campuses, placed in three different cities, Vigo, Pontevedra and Ourense- all of them in the South of Galicia, Northwest of the Iberian Peninsula. It has around 21,000 students in 39 degrees, 74 postgraduates and 42 PhD programmes. Our institution leads a Campus of International Excellence, awarded by the Spanish Ministry of Education in 2010, a Campus of the Sea which gathers the teaching and researching efforts of seven public universities in Galicia and North of Portugal, as well as those of two national research organisms. As regards its scientific production, the Universidade de Vigo has been ranked 15th on the list of Spanish universities. On the last Shanghai Ranking it is on the top 500.
<b>CONTACT DETAILS OF THE INSTITUTION</b>	
Contact person for this placement	Ana Fernández Vilas Escuela de Ingeniería de Telecomunicaciones Campus Universitario de Vigo (s/n) 36310, Vigo (Pontevedra). Spain
Department	EU Project CBHE AuditUM The student will have as a tutor: the coordinator and the technical staff involved in this EU project.
Direct phone and mail	+34 986 813868 <a href="mailto:auditum-support@det.uvigo.es">auditum-support@det.uvigo.es</a>
<b>TRAINING PLACEMENT INFORMATION</b>	
Department	International University Cooperation - EU project: CBHE AuditUM

Description of activities	The activities are framed in the context of a Capacity Building in Higher Education Project: "AuditUM - Audit et Contrôle Interne à l'Université Marocaine". The objective of the AuditUM project is to strengthen the governance in Moroccan universities through the implementation of an internal audit and control department within the Moroccan university.	
Working language	French	
Location	Escuela de Ingeniería de Telecomunicaciones Campus Universitario de Vigo (s/n) 36310, Vigo (Pontevedra). Spain	
Duration (2 weeks minimum; 12 months maximum)	Minimum 2 months, maximum 12 months (to be confirmed with the project coordinator)	
Working hours / week	25 hours per week from 09.00 to 14.00 h	
Accommodation	University of Vigo will help to find a good accommodation in a shared flat, with other students or in an individual apartment, even with a Spanish family.	
Internship grant	No financial contribution. Students must apply for an Erasmus Grant at their home institution/country.	
<b>COMPETENCES, SKILLS AND EXPERIENCE REQUIREMENTS</b>		
Number of students required	2	
Competences required	<ul style="list-style-type: none"> <li>- Excellent knowledge of French</li> <li>- Any relevant discipline</li> <li>- Good computer skills (Word, Excel, Access, PowerPoint)</li> <li>- Mature, responsible, organised.</li> <li>- Interested in international affairs and in European projects.</li> <li>- Familiar with the internet and social networks</li> <li>- Capability of working in an international environment</li> <li>- Desire to learn the management of EU projects</li> </ul>	
Degree	- any relevant discipline	
<b>DOCUMENTS REQUIRED</b>		
Interested students must send by email asap, the following documentation:		
Presentation letter <b>X</b>	Curriculum Vitae <b>X</b>	Academic certificates <input type="checkbox"/>