Friedrich-Alexander-Universität
Erlangen-Nürnberg

FAU

Welcome Week 2025

Referat L 2, Campusmanagement

Agenda

First login to campo

University course catalog

Searching for courses

Study planner (exchange program)

Registering for courses

Your schedule

Registering for electives

Registering for examinations

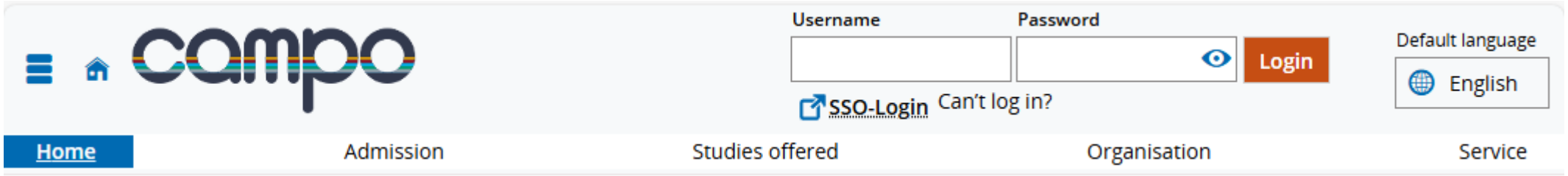
Enrollments

Transcript of records

Documents

Cheat sheet / Who can help you?

Login to campo



https://www.campo.fau.de/

You received your username in the verification e-mail with the subject "Online application: Registration“ when you applied for your degree program at FAU.

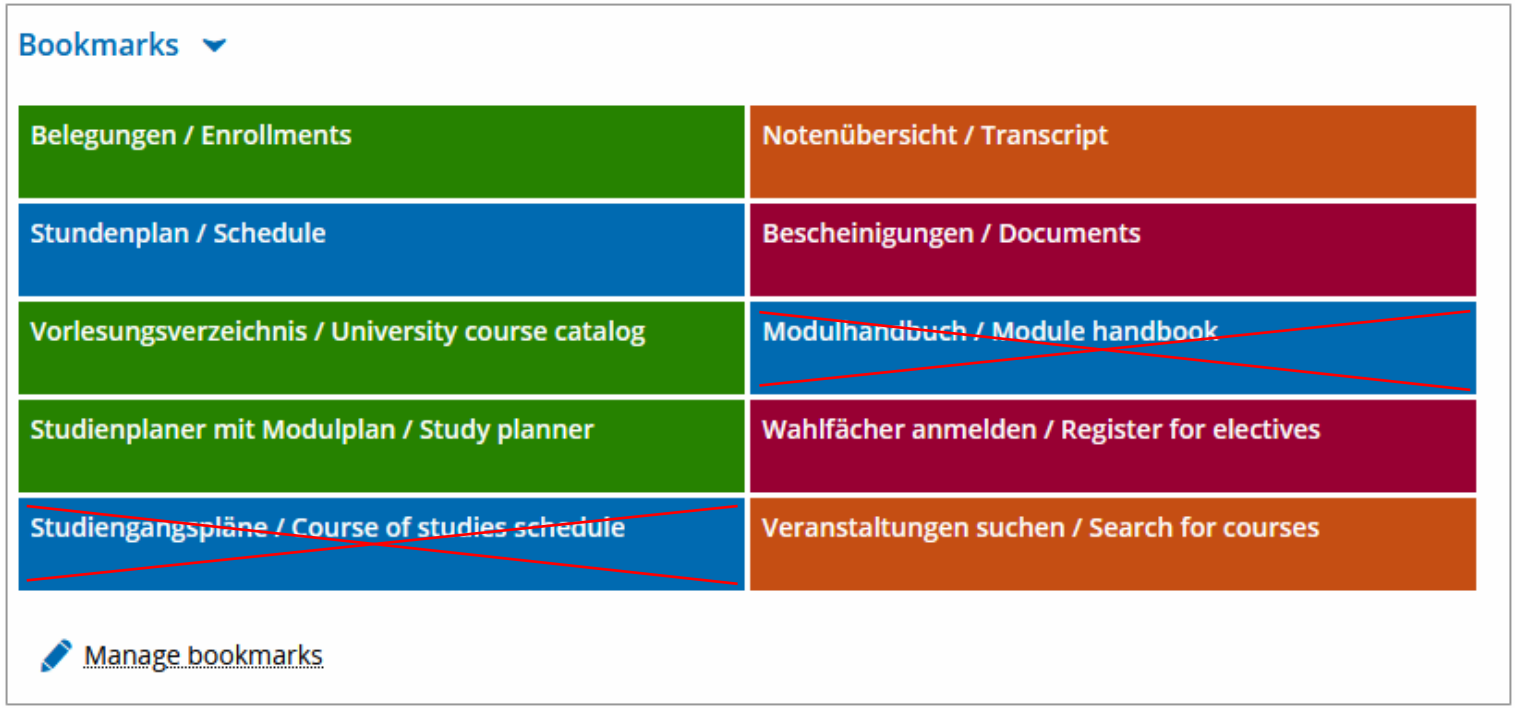
If you forgot your user name or your password, please use the IdM password recovery.

For technical issues around your IdM Login please contact IdM Support.

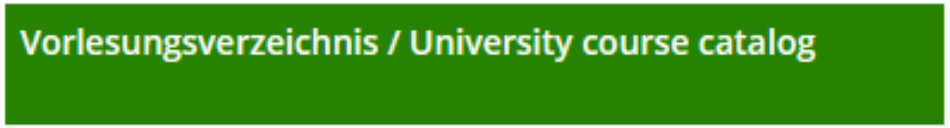
For technical issues around campo please contact campo@fau.de

University course catalog

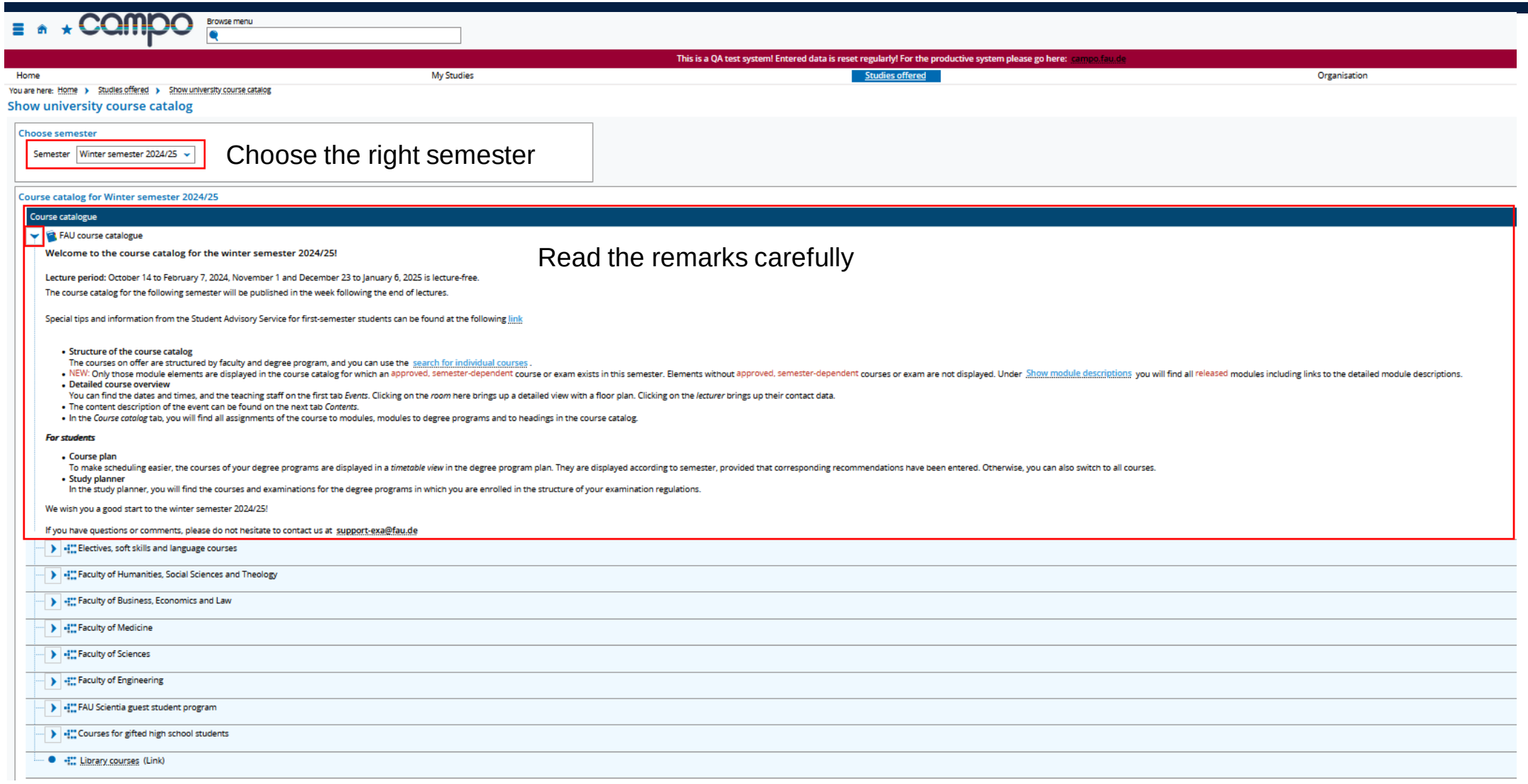
On the campo home page, you can find bookmarks for fast access to the most important functions.



To look at the university course catalog, you go to

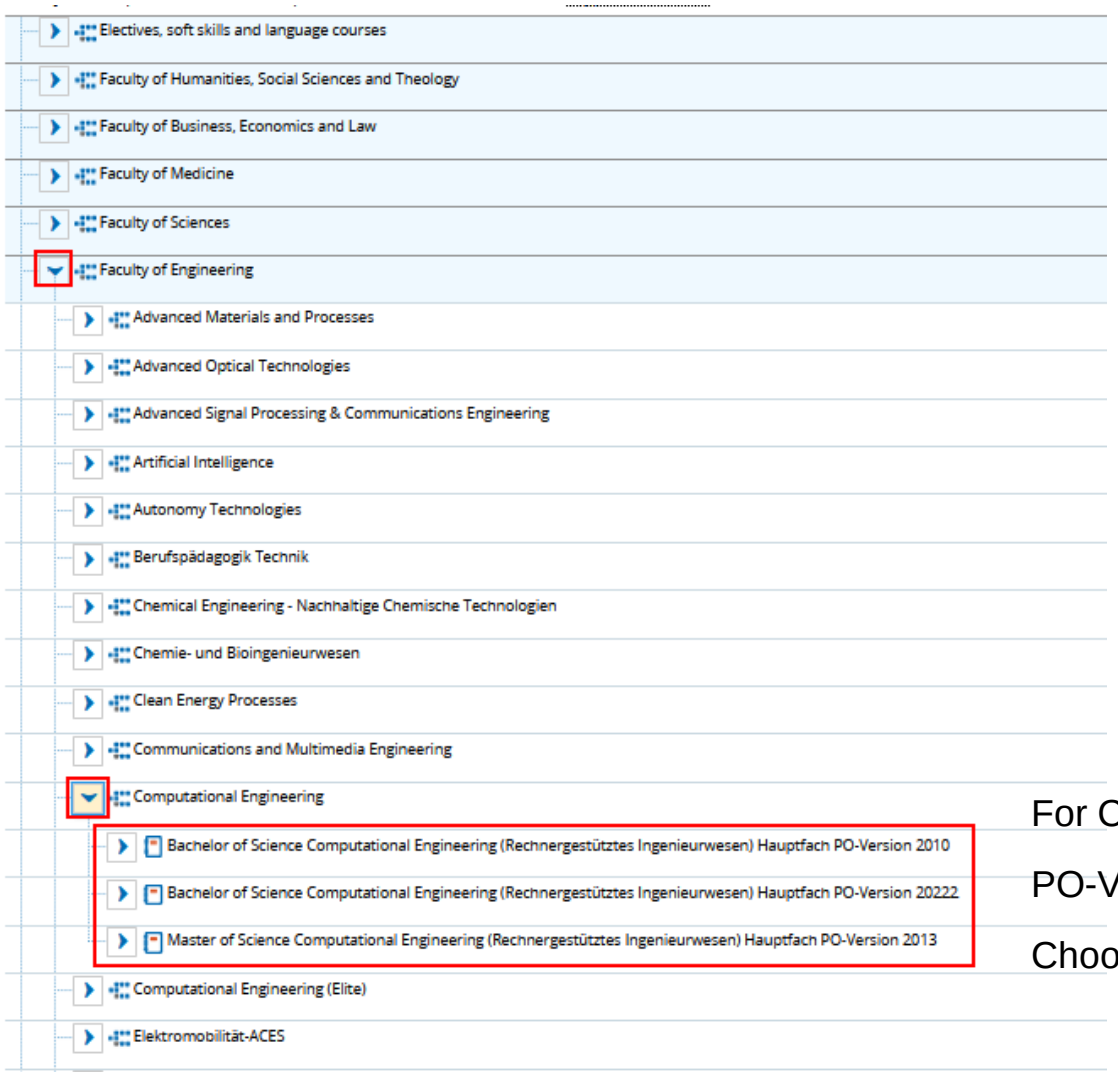


The university course catalog



Browsing the course catalog

Example: B.Sc. Computational Engineering



Click on the blue arrows to open the items

For Computational Engineering, there are three courses of study, two of them B.Sc.

PO-Version means examination regulations

Choose the right PO-Version (in our case 20222)

Browsing the course catalog

Clicking on the blue arrows, you can open an overview over the various parts of the course structure.

To register for exams, use *Search in module descriptions*!

Course Module Account

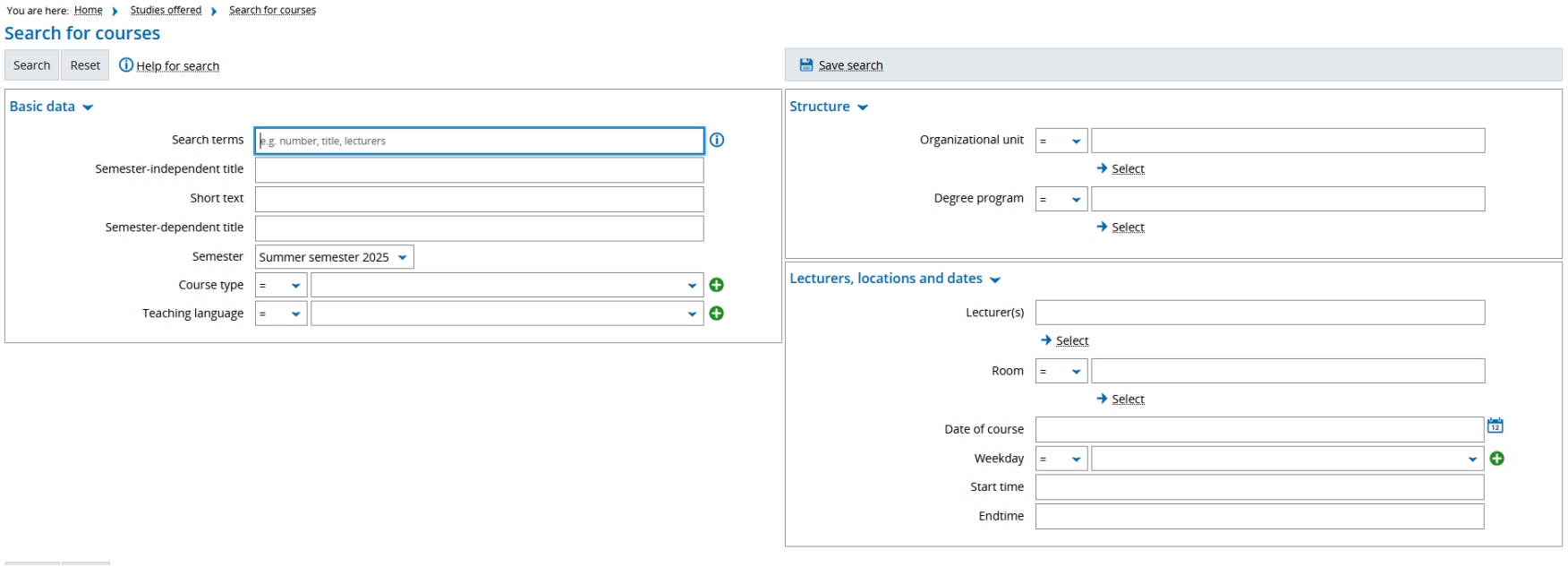
Lecture

Date and group of lecture

Searching for courses

Veranstaltungen suchen / Search for courses

Click on this area in the bookmarks to search for specific courses



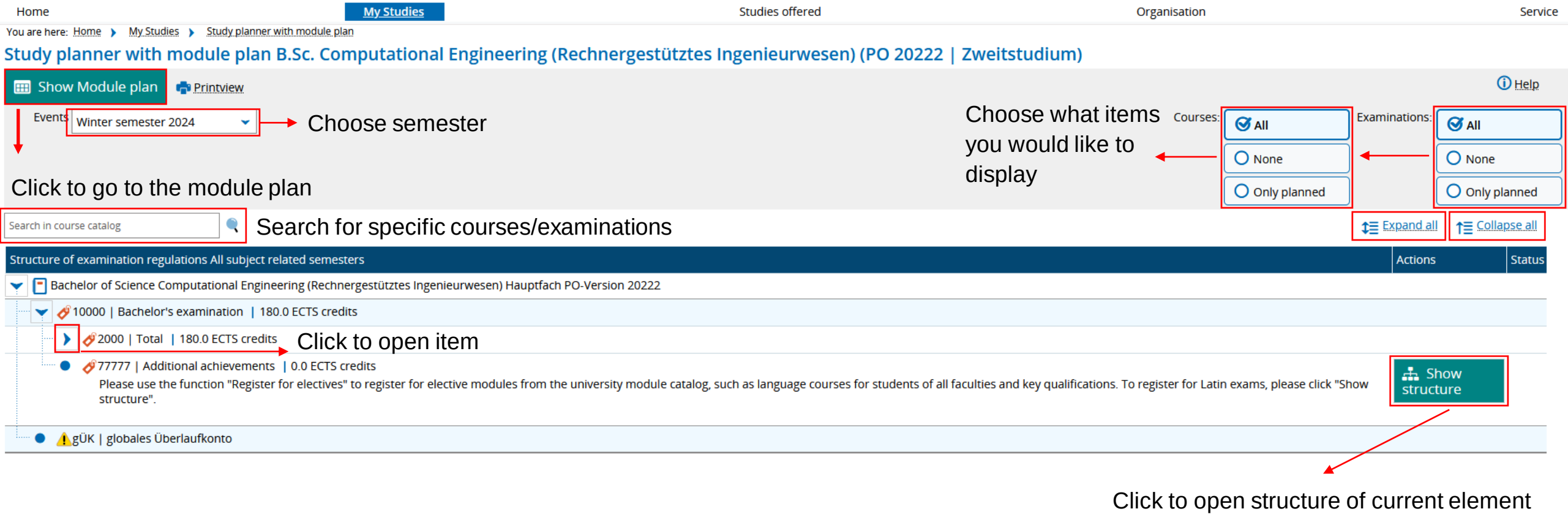
There are multiple ways to search for specific courses in this search form. We recommend you just try out which is the best way for you to find the courses you would like to have a look at (and possibly attend).

Please keep in mind that you can search for courses on campo, but you register on StudOn!

Study Planner (exchange program)

Studienplaner mit Modulplan / Study planner

Click on this area in the bookmarks to access the Study planner with module plan



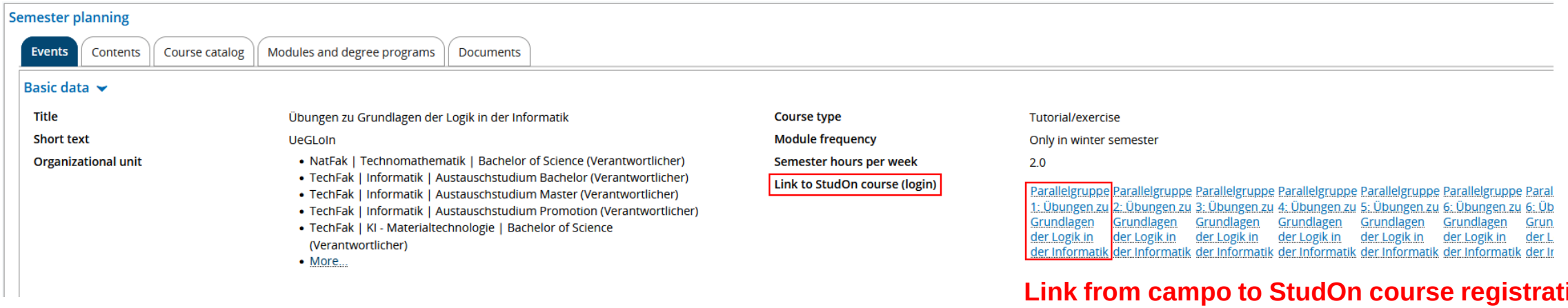
Study Planner (exchange program)

For Exchange Program students, the loading times are extremely long!

If you want to use the study planner, be patient and wait until the page is fully loaded.

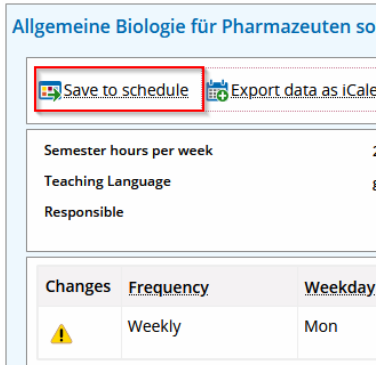
Registering for courses

In the tab „Events“ you will find registration links for the various parallel groups for this **course**; you can **only** choose **ONE** parallel group you can register to.



Link from campo to StudOn course registration

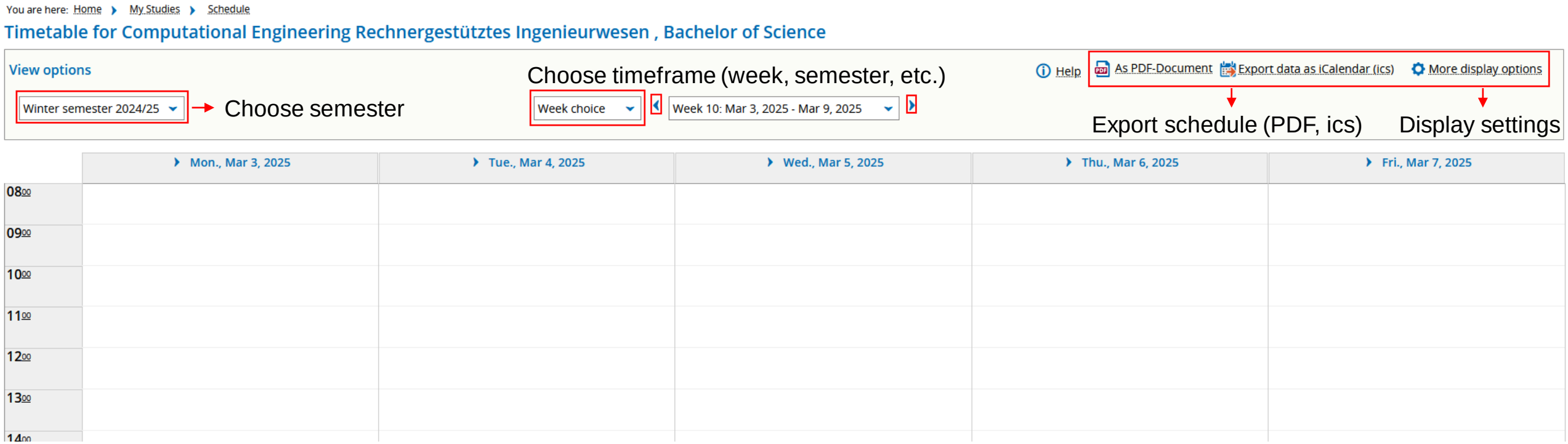
Depending on the registration period for this course in StudOn you might have to wait until you can register for the course. Meanwhile you can use “Save to schedule” to display the course in your timetable.



Your schedule

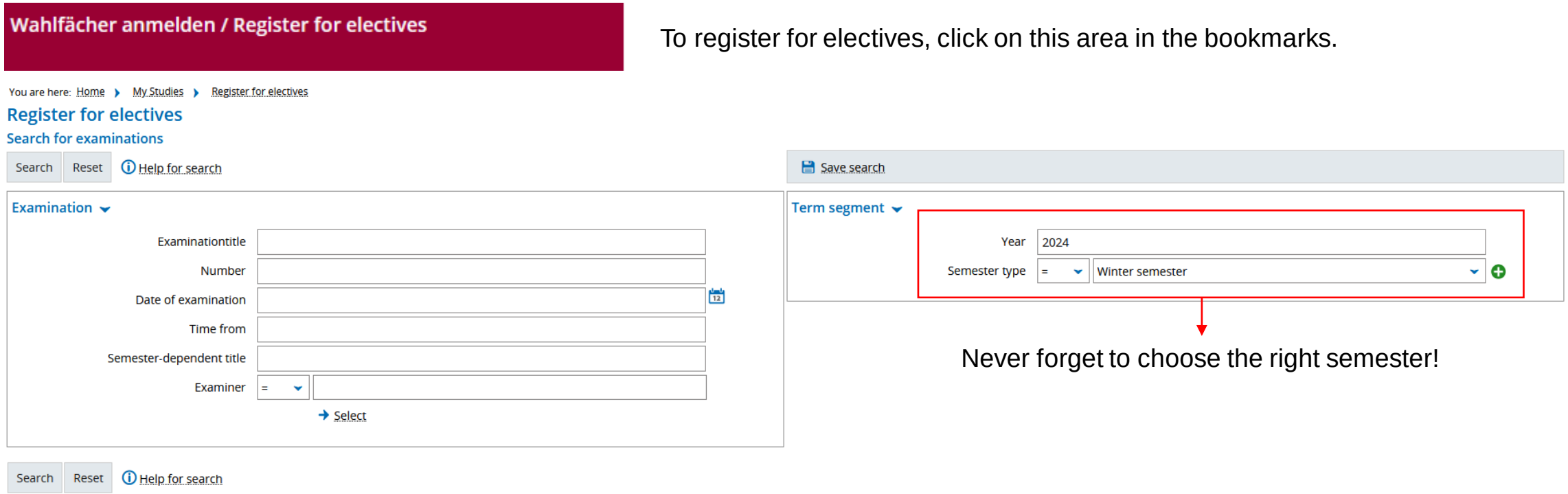
Stundenplan / Schedule

Click on this area in the bookmarks to access your schedule



If you register for courses via StudOn they will appear automatically in your schedule after you are **admitted** by the course administrator in StudOn.

Registering for electives



To register for electives, click on this area in the bookmarks.

Never forget to choose the right semester!

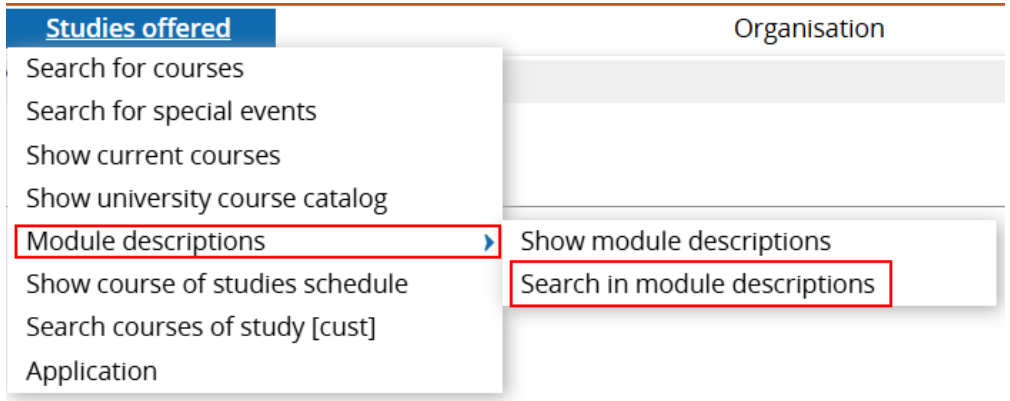
Use the search form to find your electives.

Ask your lecturer/examiner for the **examination title** and **number** to make sure that you register for the right examination!

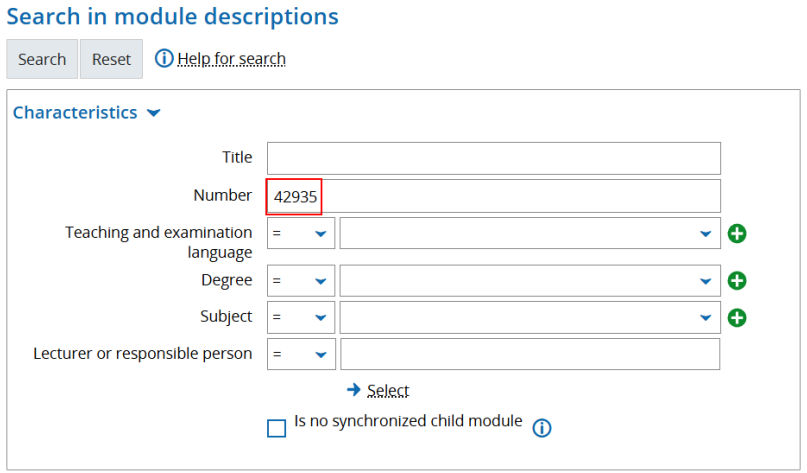
Registering for examinations

Ask your lecturer/examiner for **module** and **examination numbers** as well as **examination title**!

Go to Studies offered -> Module descriptions -> Search in module descriptions



Search for module number



Registering for examinations

In the search results, look for „Austauschstudium Bachelor“ or „Austauschstudium Master“ respectively and click on the magnifying glass

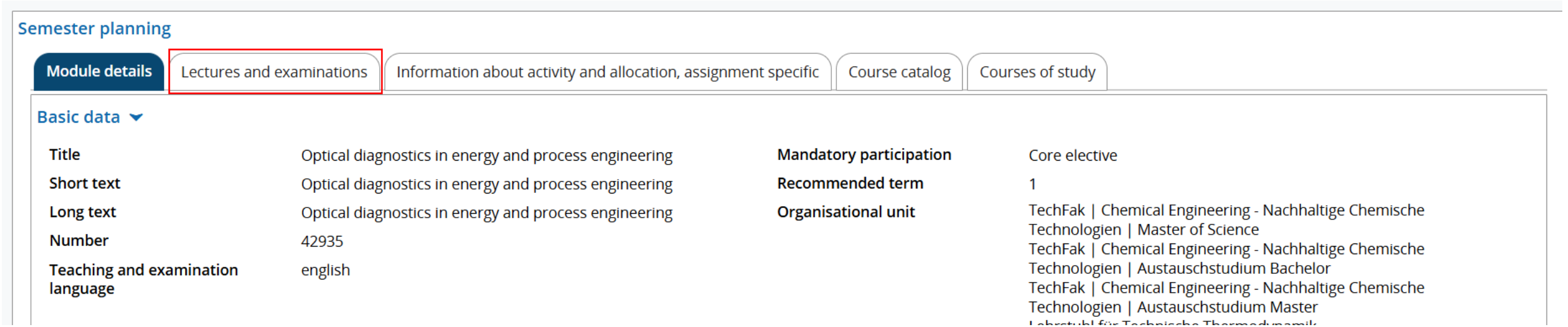
Gefundene Elemente

Show filter Edit table

	Number	Title	Element type	Organizational unit	Actions
	42935	Optical diagnostics in energy and process engineering	Module	Lehrstuhl für Technische Thermodynamik, TechFak | Clean Energy Processes | Master of Science	
	42935	Optical diagnostics in energy and process engineering	Module	Lehrstuhl für Technische Thermodynamik, TechFak | Chemical Engineering - Nachhaltige Chemische Technologien | Austauschstudium Bachelor, TechFak | Chemical Engineering - Nachhaltige Chemische Technologien | Austauschstudium Master, TechFak | Chemical Engineering - Nachhaltige Chemische Technologien | Master of Science	
	42935	Optical diagnostics in energy and process engineering	Module	Lehrstuhl für Technische Thermodynamik, TechFak | Chemie- und Bioingenieurwesen | Austauschstudium Bachelor, TechFak | Chemie- und Bioingenieurwesen | Austauschstudium Master, TechFak | Chemie- und Bioingenieurwesen | Austauschstudium Promotion, TechFak | Chemie- und Bioingenieurwesen | Master of Science	
	42935	Optical diagnostics in energy and process engineering	Module	Lehrstuhl für Technische Thermodynamik, TechFak | Energietechnik | Austauschstudium Bachelor, TechFak | Energietechnik | Austauschstudium Master, TechFak | Energietechnik | Master of Science	

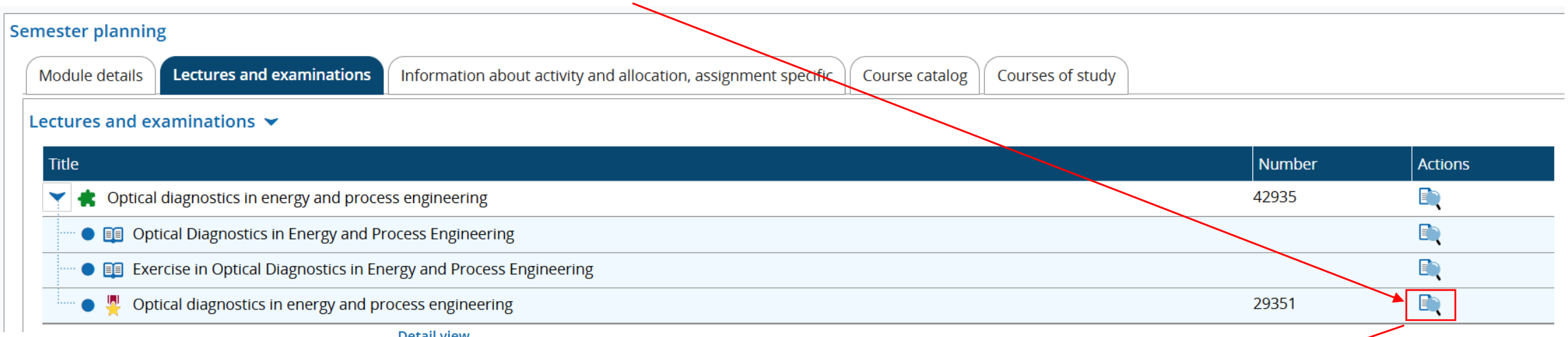
Registering for examinations

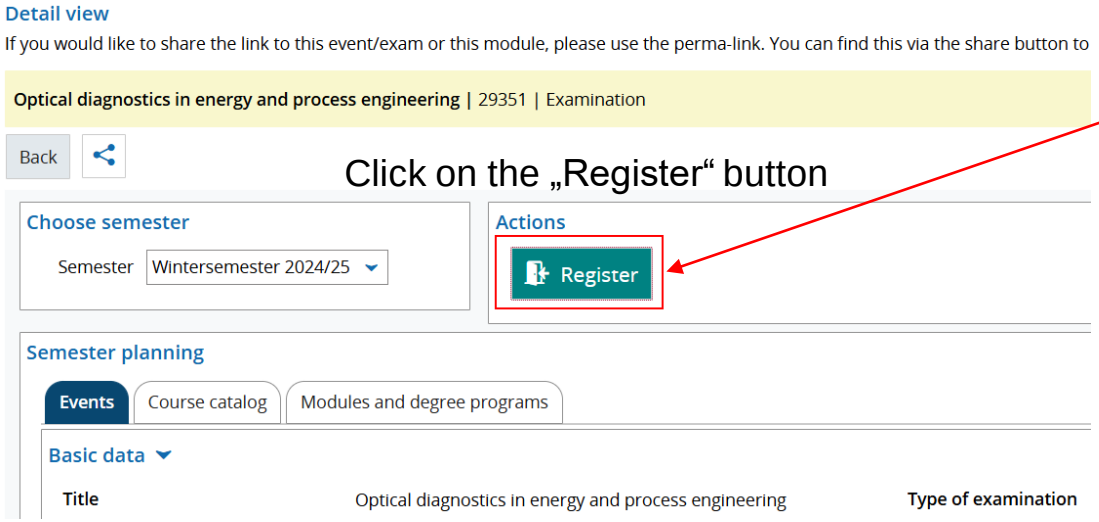
Go to the tab **„Lectures and examinations“**



Registering for examinations

Click on the magnifying glass next to the examination





Registering for examinations

Accept the enrollment information and click „Next“

Search in module descriptions

Important information for your enrollment and cancellation. Please read carefully!

Sie sind verpflichtet, die ordnungsgemäße Erfassung Ihrer An- oder Abmeldung rechtzeitig vor den Prüfungen durch Einsichtnahme in campo zu kontrollieren. Setzen Sie sich bei Unstimmigkeiten bitte sofort mit dem Prüfungsamt (bei Humanmedizin mit dem Studiendekanat) in Verbindung.

Die Anmeldung zu den einzelnen Modulprüfungen oder Modulteilprüfungen erfolgt gegebenenfalls unter dem Vorbehalt einer endgültig verabschiedeten Studien-/Prüfungsordnung.

Für Wiederholungsprüfungen gelten die Vorschriften der jeweiligen Studien- /Prüfungsordnung.

Die Anmeldung zur Wiederholungsprüfung ist zu kontrollieren. Soweit eine Anmeldung für die Wiederholungsprüfung nicht eingetragen ist und Sie sich auch nicht selbst für diese Prüfung über campo anmelden müssen/können, verständigen Sie bitte das Prüfungsamt (bei Humanmedizin das Studiendekanat).

Erklärung:

Hiermit erkläre ich, dass ich in dem oder einem verwandten Studiengang, für den Prüfungen angemeldet werden (Diplom-, Bachelor- oder Masterstudium / Staatsexamen), noch keine Prüfung endgültig nicht bestanden habe bzw. unter Verlust des Prüfungsanspruches exmatrikuliert wurde.

Soweit ich mich in einem schwebenden Prüfungsverfahren an einer anderen Hochschule befinde, lege ich umgehend eine Bestätigung der bisherigen Hochschule im Prüfungsamt vor. Bis zu diesem Zeitpunkt erfolgt die Anmeldung bzw. Zulassung zu Prüfungen unter Vorbehalt.

Von den Bestimmungen der Prüfungsordnungen habe ich Kenntnis genommen.

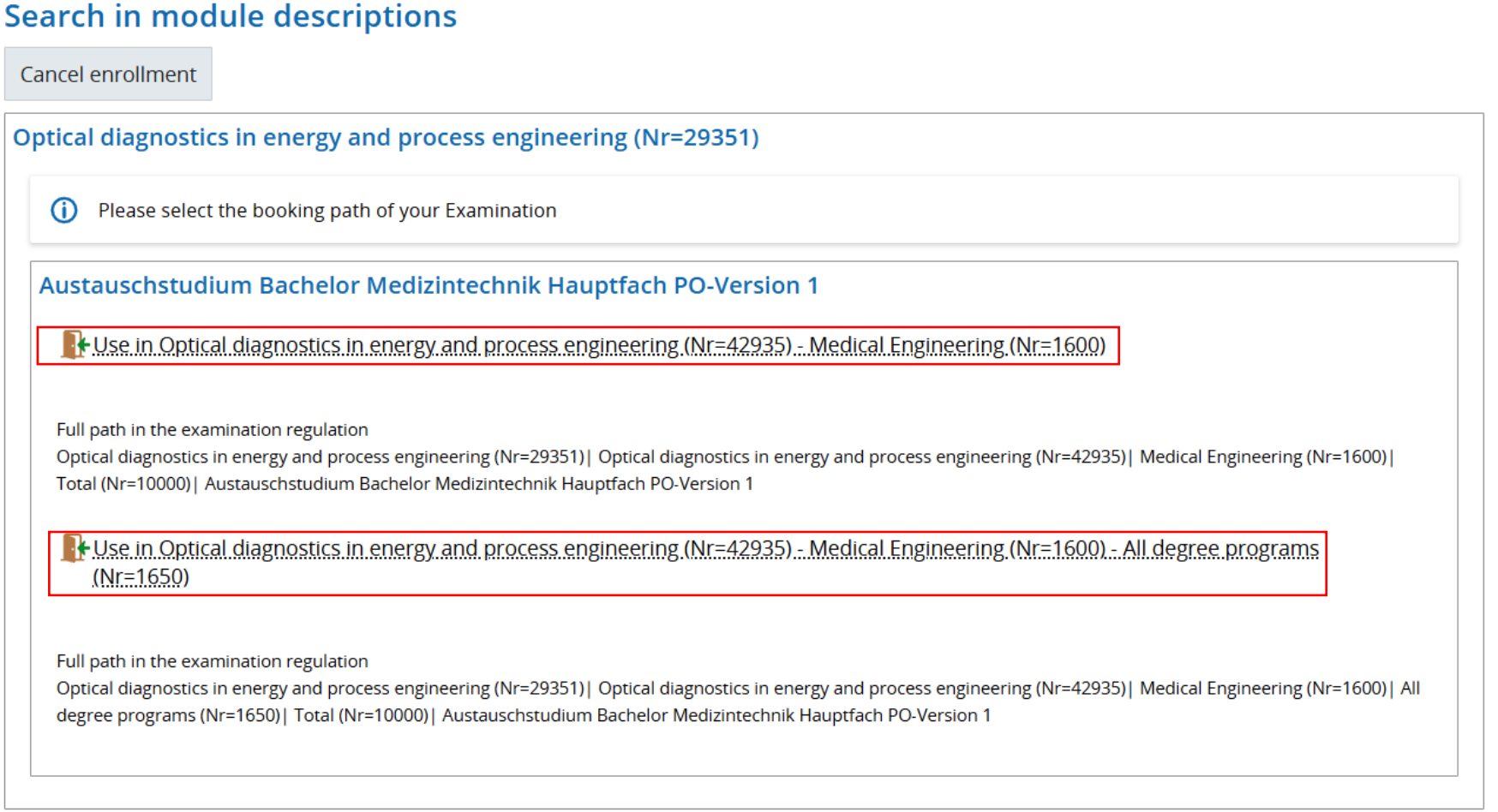
Erst wenn Sie diesen Hinweis durch Anklicken des unten stehenden Feldes akzeptiert haben, können Sie mit Ihren gewünschten Aktionen fortfahren. Klicken Sie dazu mit der linken Maustaste auf den "Weiter"-Button und wählen anschließend den entsprechenden Link aus.

☐ I accept

Next | I decline (Cancel action)

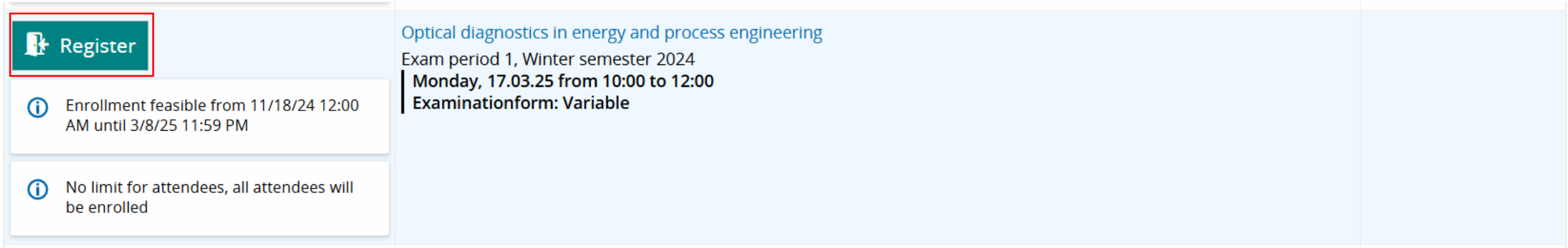
Registering for examinations

Choose where you would like to place the exam within your curriculum

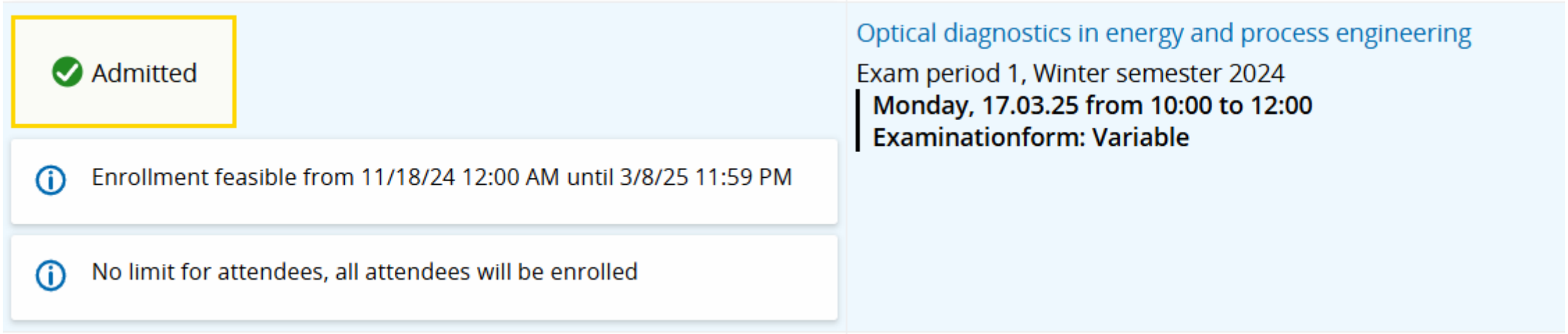


Registering for examinations

Click on „Register“:



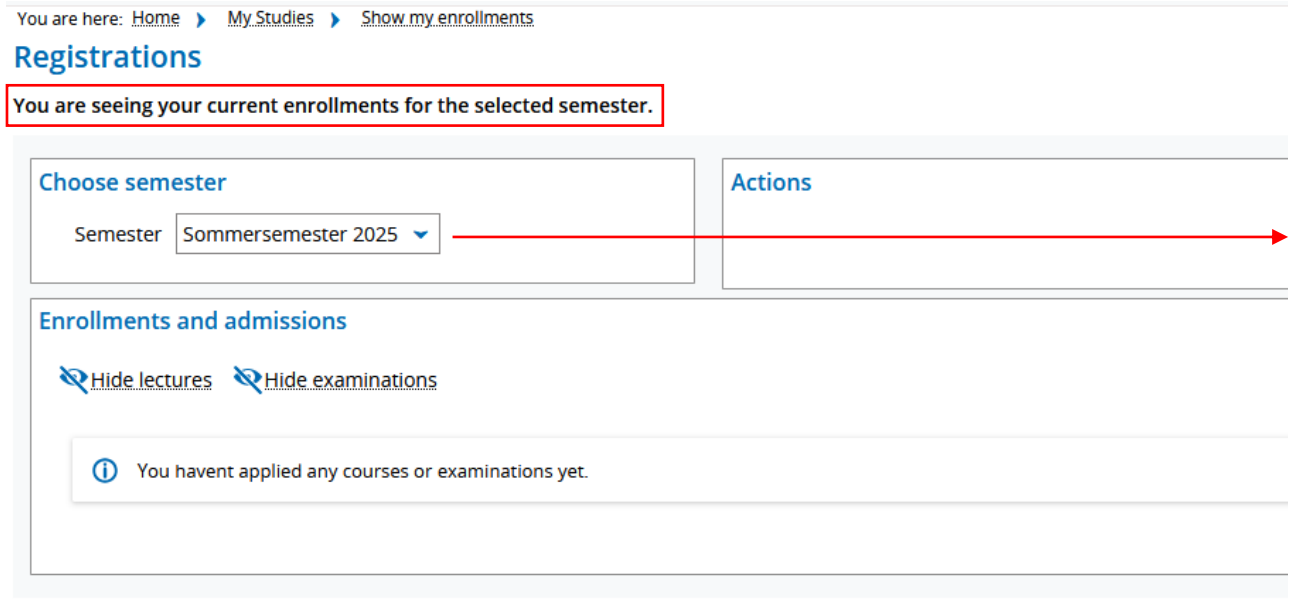
You are admitted if you see the green check mark in this screen:



Enrollments

Belegungen / Enrollments

Click on this area in the bookmarks to access your enrollments and admissions.

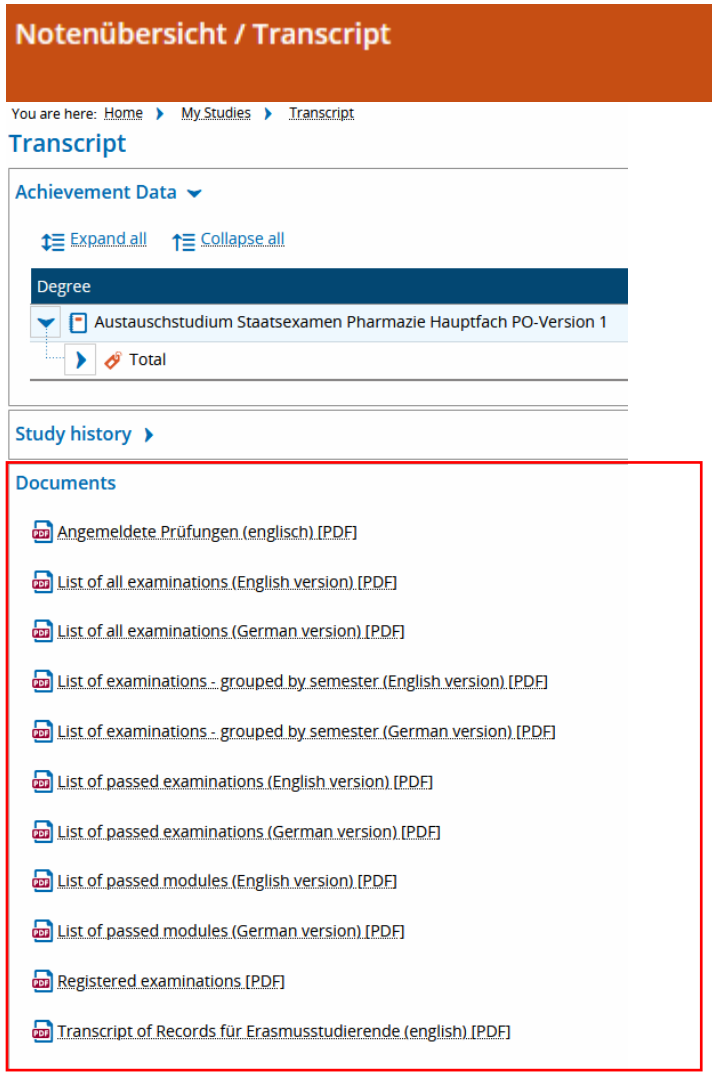


Choose the right semester

As soon as you are **admitted** for lectures/examinations, they will be displayed here

During the exam registration period, you need to verify your exam registrations!

Transcript of records



Click on this area in the bookmarks to download your Transcript of Records

→ At the beginning, you will not find achievement data.

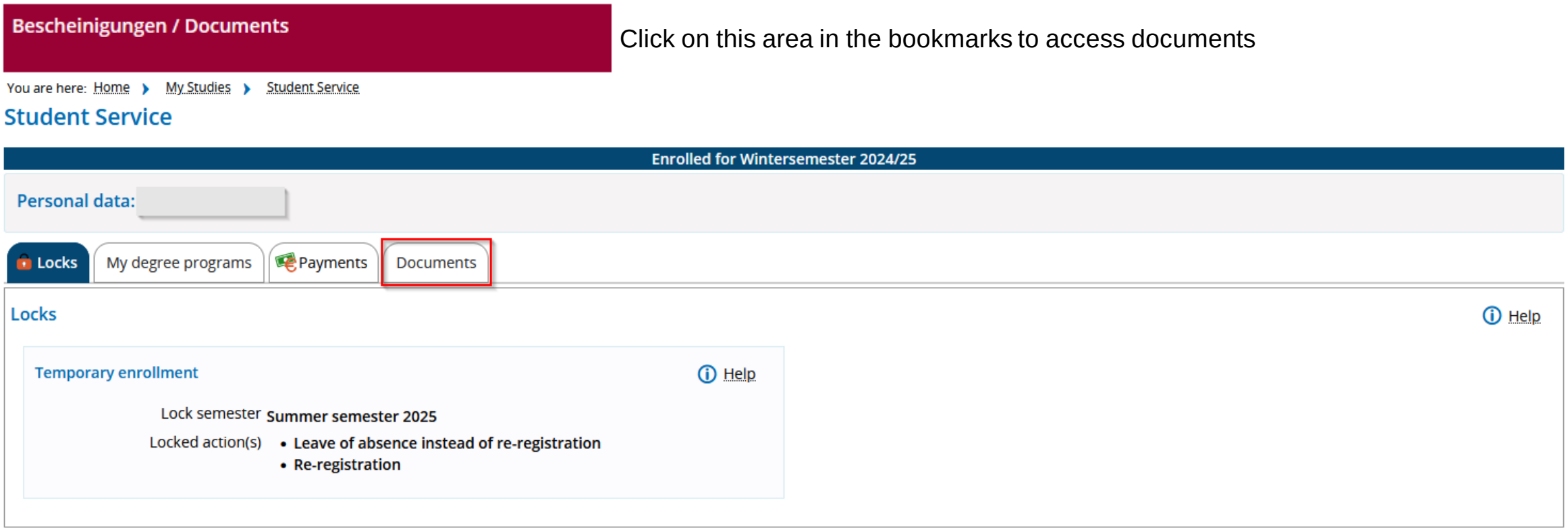
Download documents regarding your achievements/study program

→ Download **Transcript of records for exchange students**

Documents

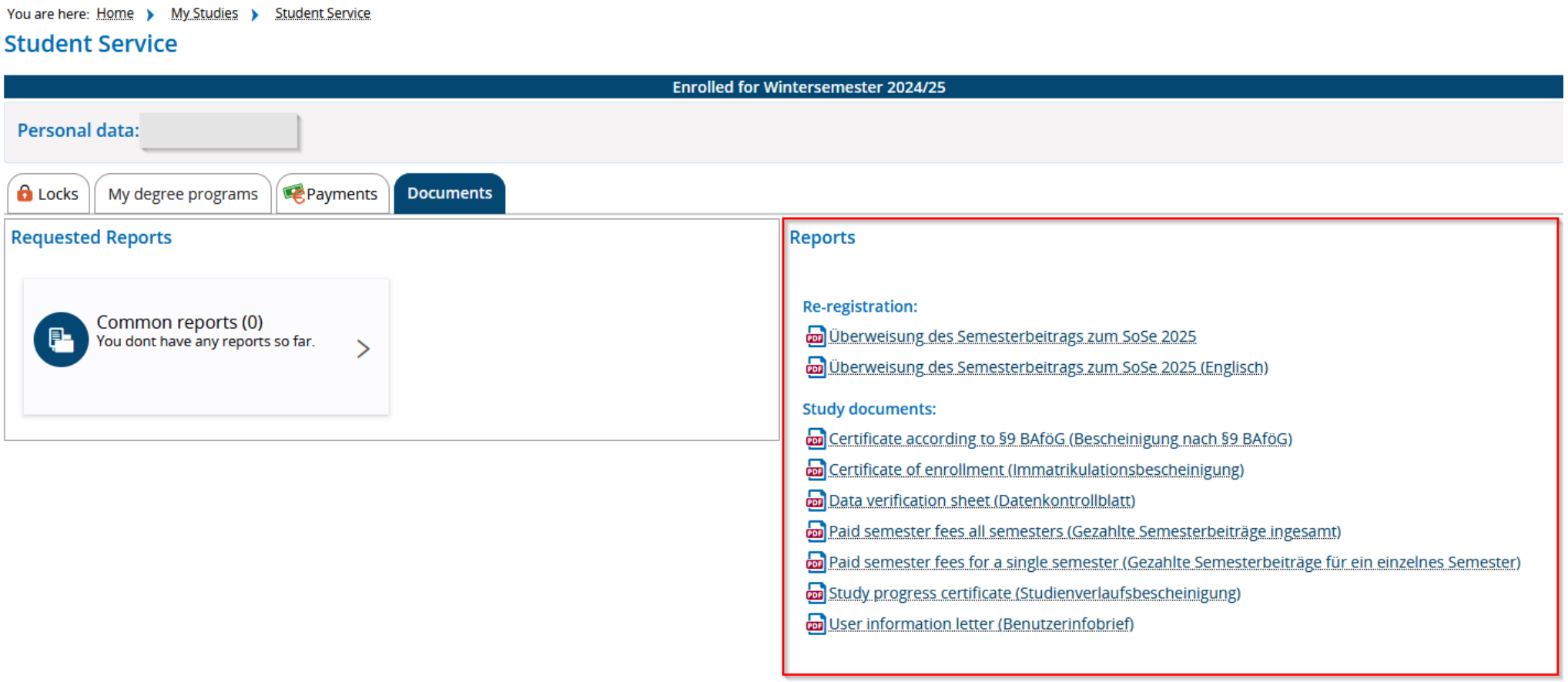
Bescheinigungen / Documents

Click on this area in the bookmarks to access documents



Go to the tab „Documents“.

Documents



Here, you can download documents for German authorities, your health provider or your landlord (e.g. the certificate of enrollment)

Cheat sheet

Here's everything to remember in a few key points:

- campo holds all data to studying at FAU; without it, you won't have access to documents and don't get a transcript
- you will need a valid IdM account to log into campo
- within campo you will able to plan your study program, get an overview as well as detailed information on modules, exams, lectures and courses and create your own timetable
- please check when the lecture period starts
- to take part in lectures and courses you need to register for these via StudOn platform
- please check the date of the exam registration period at the exam office website
- you need to register for exams during the exam registration period
- you need to verify your exam registrations under „Enrollments“ within campo

Who can help you?

campo is an extensive system in which all data of students‘ applications and teaching programs are held. Every user group has a different role.

Lecturers/Examiners

Plan lectures

Plan examinations

Register achievements

Examination Office

Answers legal questions

Generates certificates

Students

Apply for studies at FAU

Plan their timetables

View course catalogs and module handbooks

Register for examinations

View their grades

Download documents

campo Technical Support

Answers technical questions about campo

IdM Support

Answers technical questions about IdM

Thank you very much for your Attention