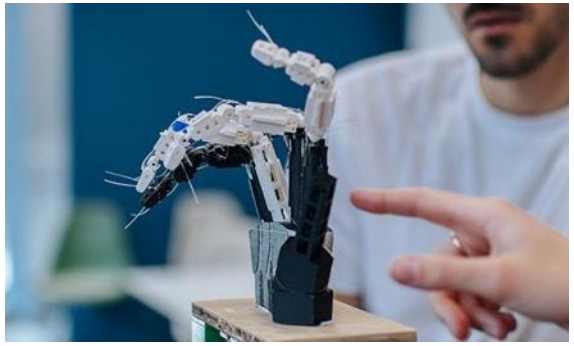
Friedrich-Alexander-Universität
Erlangen-Nürnberg

Celina Henning, Student Advice Center (ZSB)

Off to a Good Start – The Essential Steps for Starting your Studies at FAU in the Winter Semester 2026/27

Welcome to FAU!

Moving knowledge



Faculty of Humanities, Social Sciences, and Theology

Faculty of Business, Economics, and Law

Faculty of Medicine

Faculty of Sciences

Faculty of Engineering

The Essential Steps for Starting your Studies at FAU

Agenda

1 After you enroll

2 IdM account, FAUMail and FAUcard

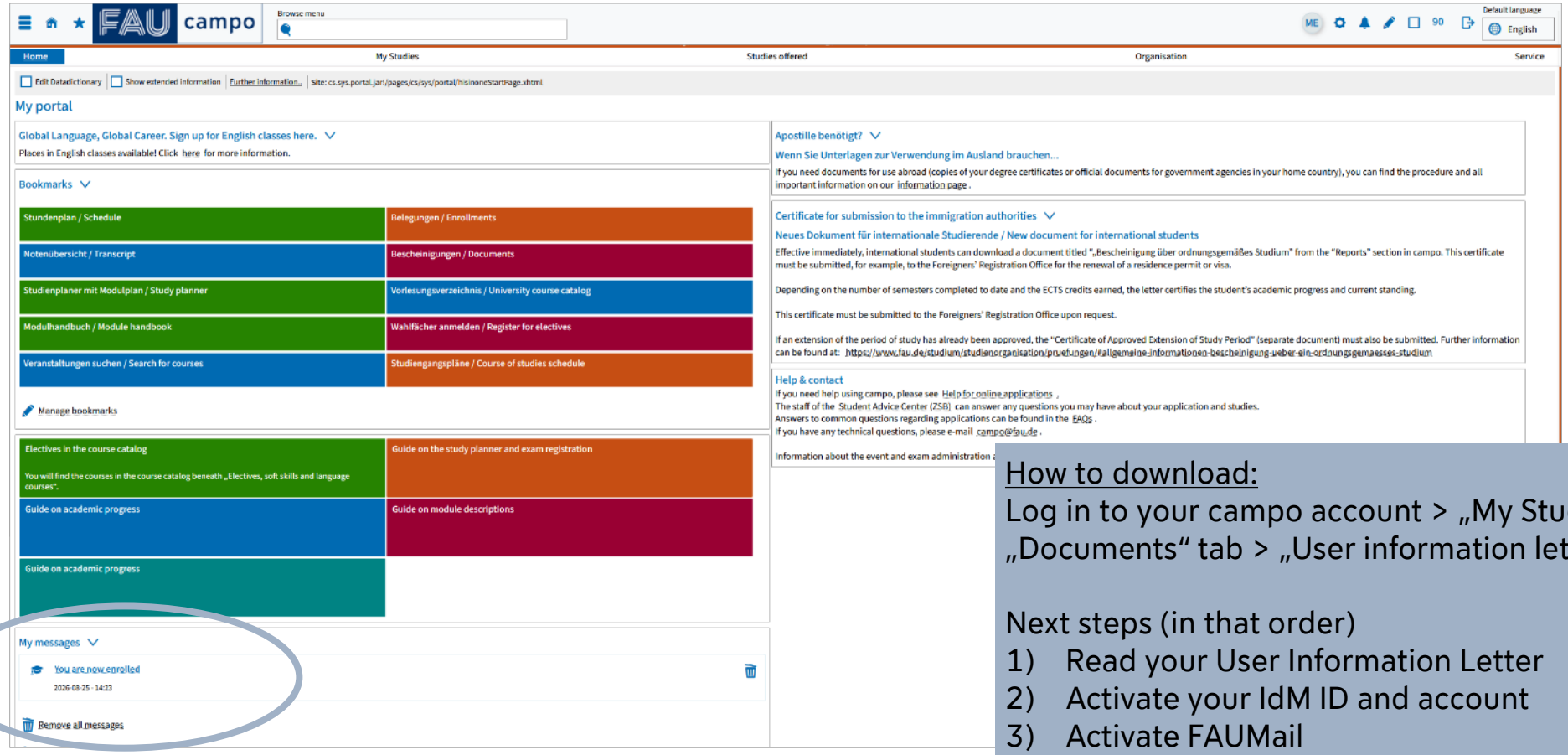
3 WiFi and other digital tools for studying

4 Online platforms for organising your studies

1
After you enroll

Download your User Information Letter

campo.fau.de



<u>How to download:</u>
Log in to your campo account > „My Studies" > „Student Service" > „Documents" tab > „User information letter (Benutzerinfobrief)"

Next steps (in that order)
1) Read your User Information Letter
2) Activate your IdM ID and account
3) Activate FAUMail
4) Get your FAUcard

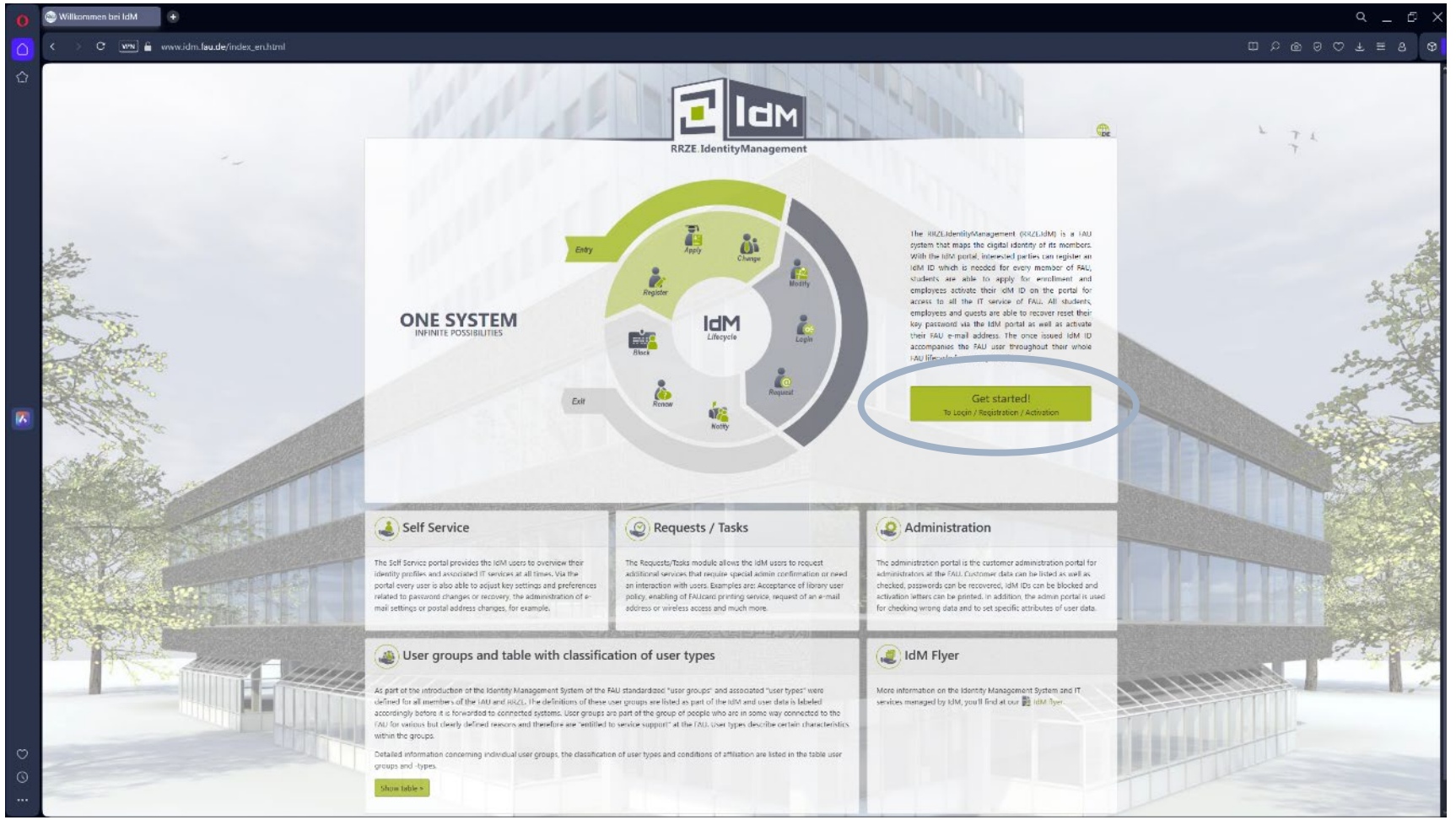
2
IdM account, FAUMail and FAUcard

IdM – More than a portal

idm.fau.de

- IdM =
  Identity Management
- Self Service Portal (e.g. for postal address changes)
- Central sign-on service for all of FAU's online services

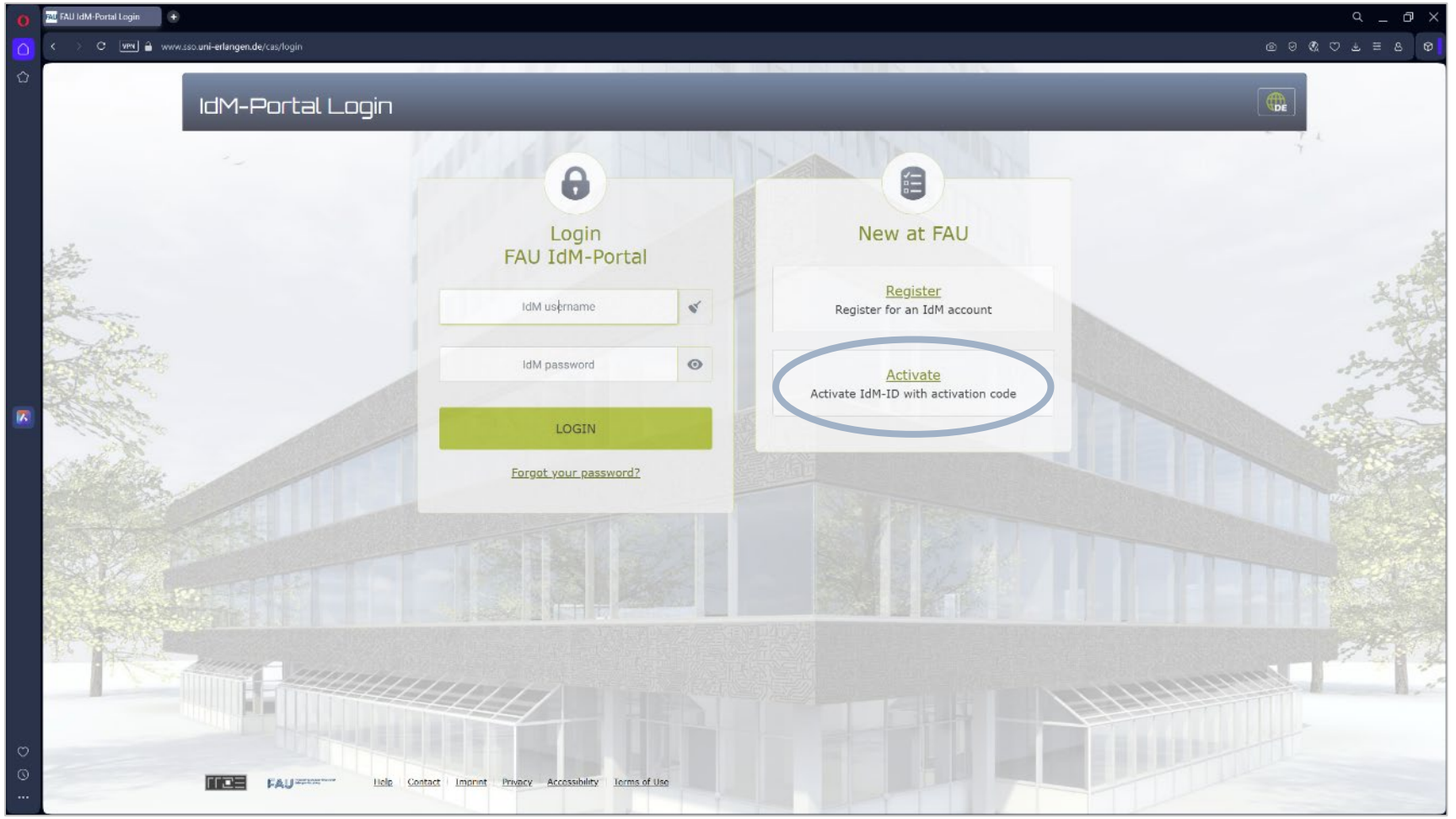
→ **Your IdM ID ist <u>your key</u> to your studies at FAU**



Activate your IdM account

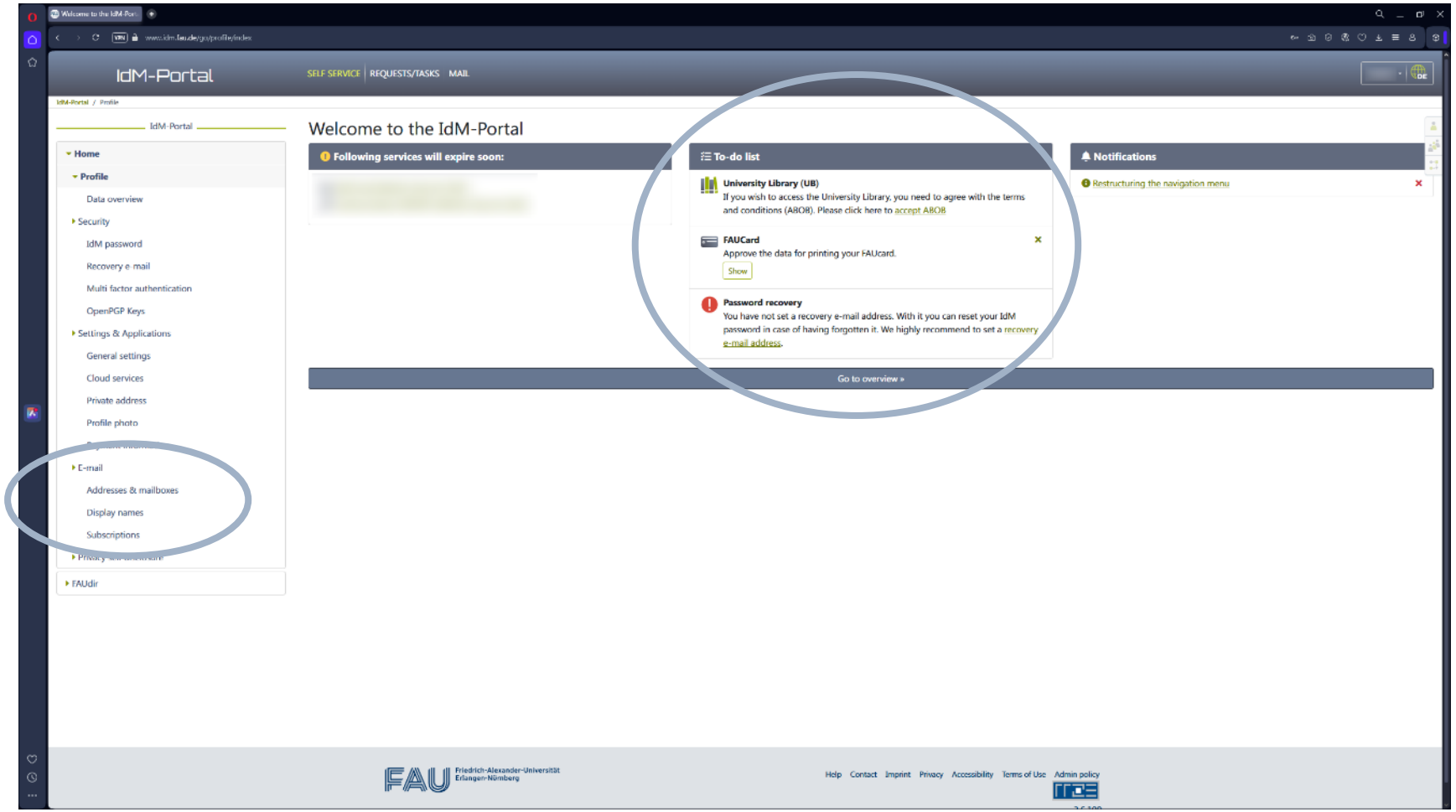
idm.fau.de

- For your application at FAU you *registered* for an IdM account
- Now you need to *activate* your IdM account and your IdM ID for your studies at FAU
- IdM Activation Letter = User Information Letter (download in campo)
- IdM-support: idm@fau.de



Active FAUMail

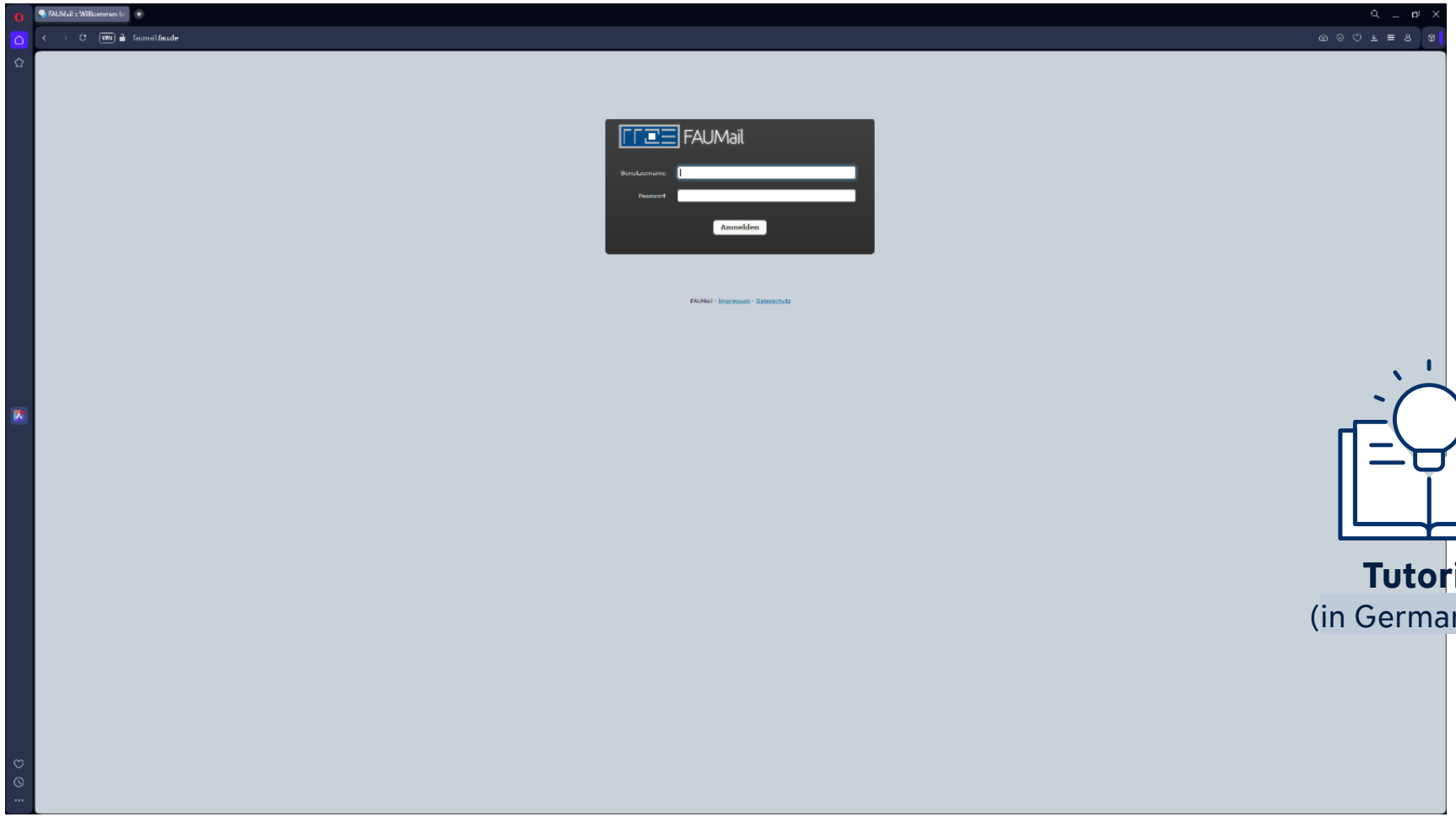
idm.fau.de



– If you don‘t see a To-do list, click on *E-mail* in the side bar on the left

FAUMail – Your Webmail Portal

faumail.fau.de



If you don‘t want to use the web interface

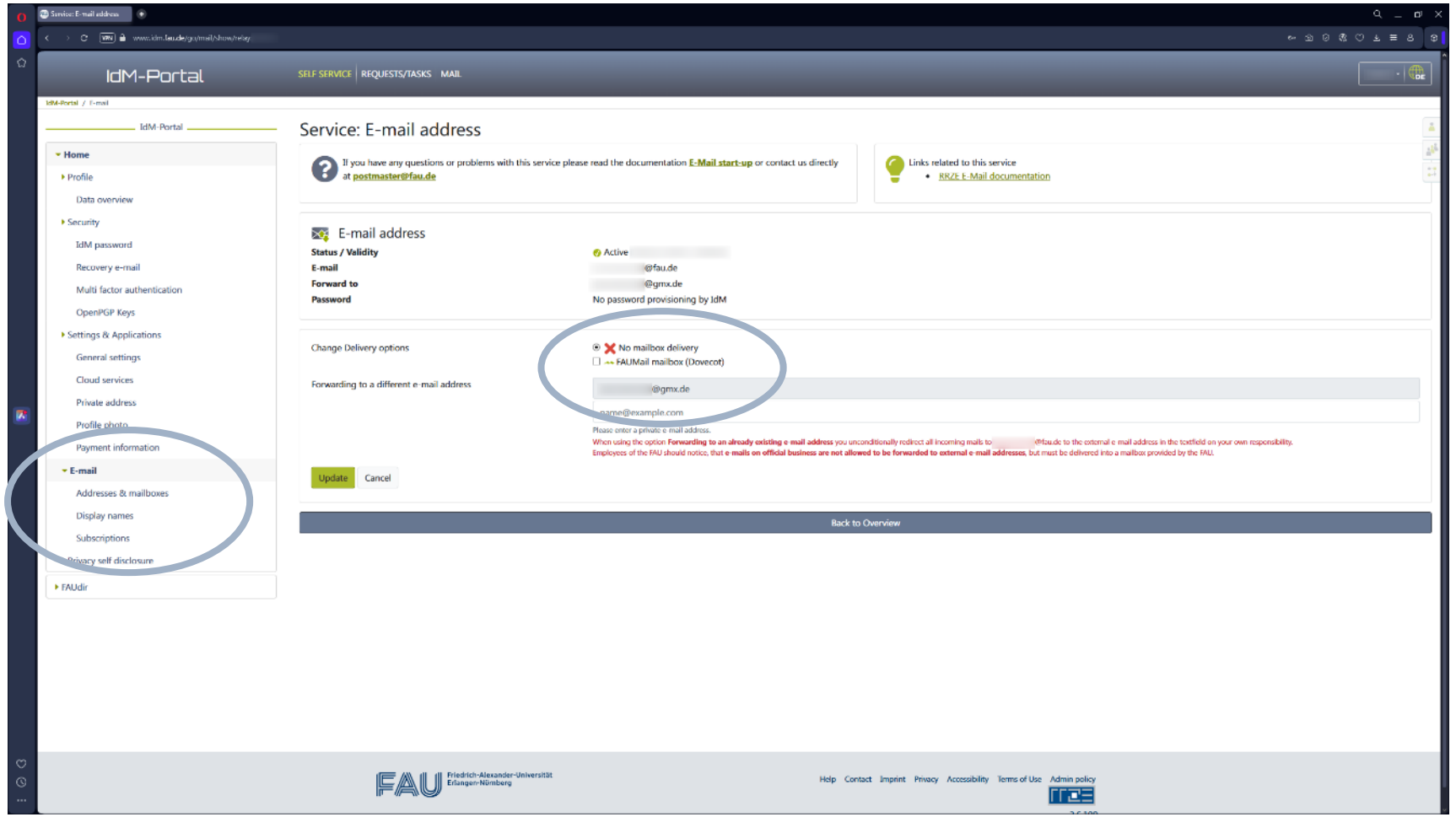
- Set up email forwarding to your private email address *and/or*
- Set up FAUMail in an email program (e.g., Mozilla Thunderbird, Microsoft Outlook, etc.)

Tutorial
(in German only)

Set up email forwarding

idm.fau.de

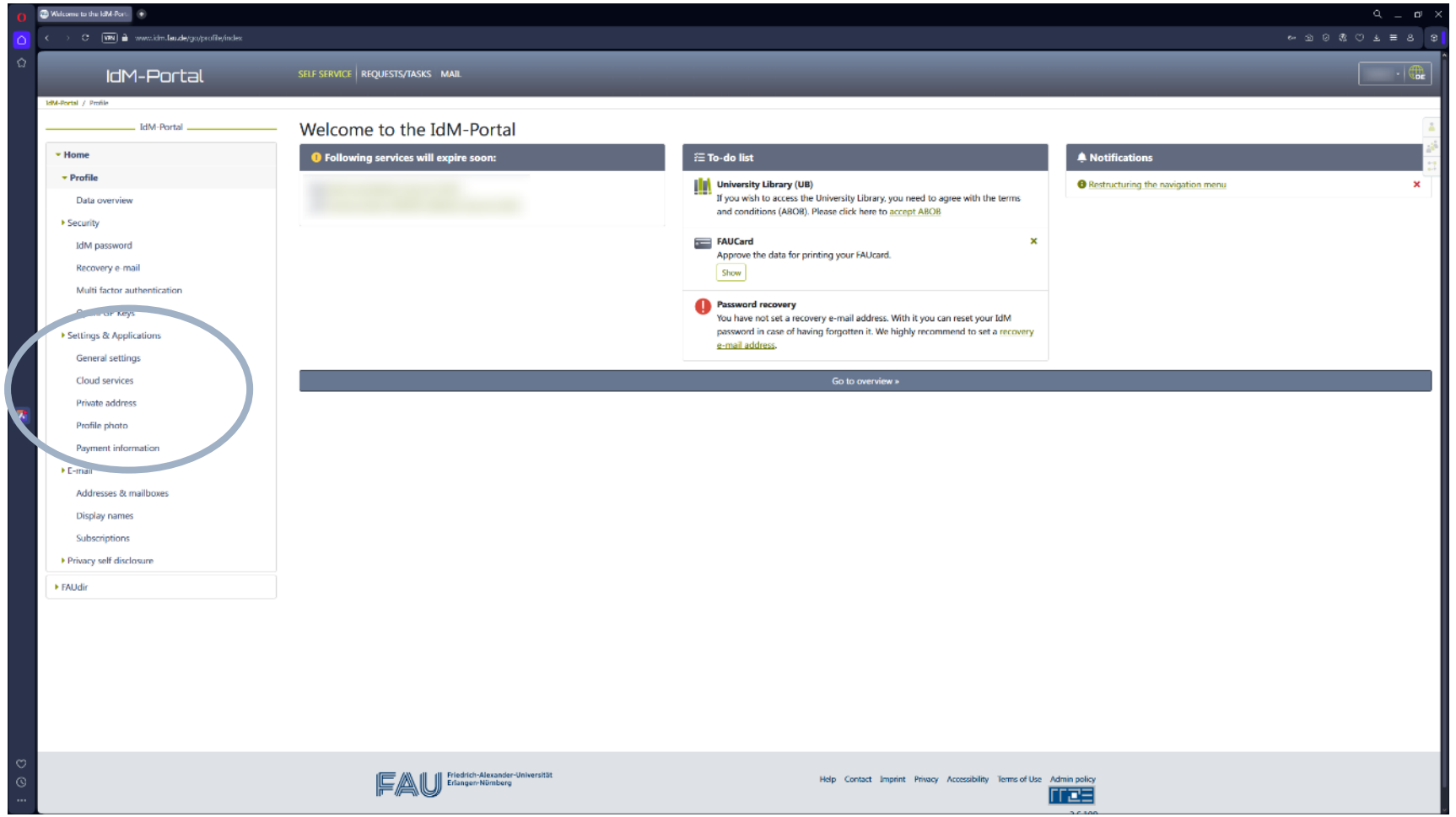
- Log in to your IdM account
- Click on E-mail
- Enter your private email address + update
- Reccomendation: check box *FAUMail mailbox (Dovecot)* → emails from FAU will still be delivered to your FAUMail mailbox
- Check box *No mailbox delivery* → no emails from FAU if your private mailbox is full/faulty



Get your FAUcard

idm.fau.de

- Upload a photo in *Settings & Applications* > *Profile photo*
- Check your address details at *Private address*
- Your FAUcard will only be sent to a postal address in Germany



FAUcard for students

fau.eu/faucard

- **FAUcard as student ID**
  → Please note: after re-registering for each new semester you have to update your card at one of the validation stations
- **FAUcard as library card**
  → Activation in IdM via *Requests/Tasks* > *FAUcard* > *Library account activation*
- **Photocopying with your FAUcard**
  → top up your FAUcard with credit at the cash-to-chip machines
- **Pay at student restaurants, cafeterias & vendings machines**
  → top up your FAUcard with credit
- **Open doors with FAUcard**
  → for example at computer rooms

3
WiFi and other digital tools for studying

WiFi and other digital tools for studying

WiFi, VPN & CIP-Pools

WiFi

- eduroam
- Activated IdM ID (and a one-time configuration) required
- Alternative to eduroam: @BayernWLAN (free WiFi)

VPN

- Activated IdM ID (and a one-time configuration) required
- For example to access electronic media at the University Library when studying at home

CIP-Pools

- Computer rooms (with printers and scanners) for FAU students
- Activated IdM ID and FAUcard required

More on **WiFi** (in German only)

More on **VPN** (in German only)

More on **CIP-Pools** (in German only)

WiFi and other digital tools for studying

Software Training Courses and Software

IT Training Center

- Offers wide range of software training courses (in German only), e.g. Microsoft Office or Citavi
- Participation in software training courses free of charge for FAU students
- Activated IdM ID required

Software

- Some license agreements permits the use of software on students' personal devices
- A list can be found on www.studisoft.de (in German only)
- Activated IdM ID required

Help desks

- Helps desks of Erlangen Regional Computing Centre (RRZE) help with all problems related to the IT infrastructure (WiFi, VPN, Zoom, etc.)
- No activated IdM ID required

More on **IT courses** (in German only)

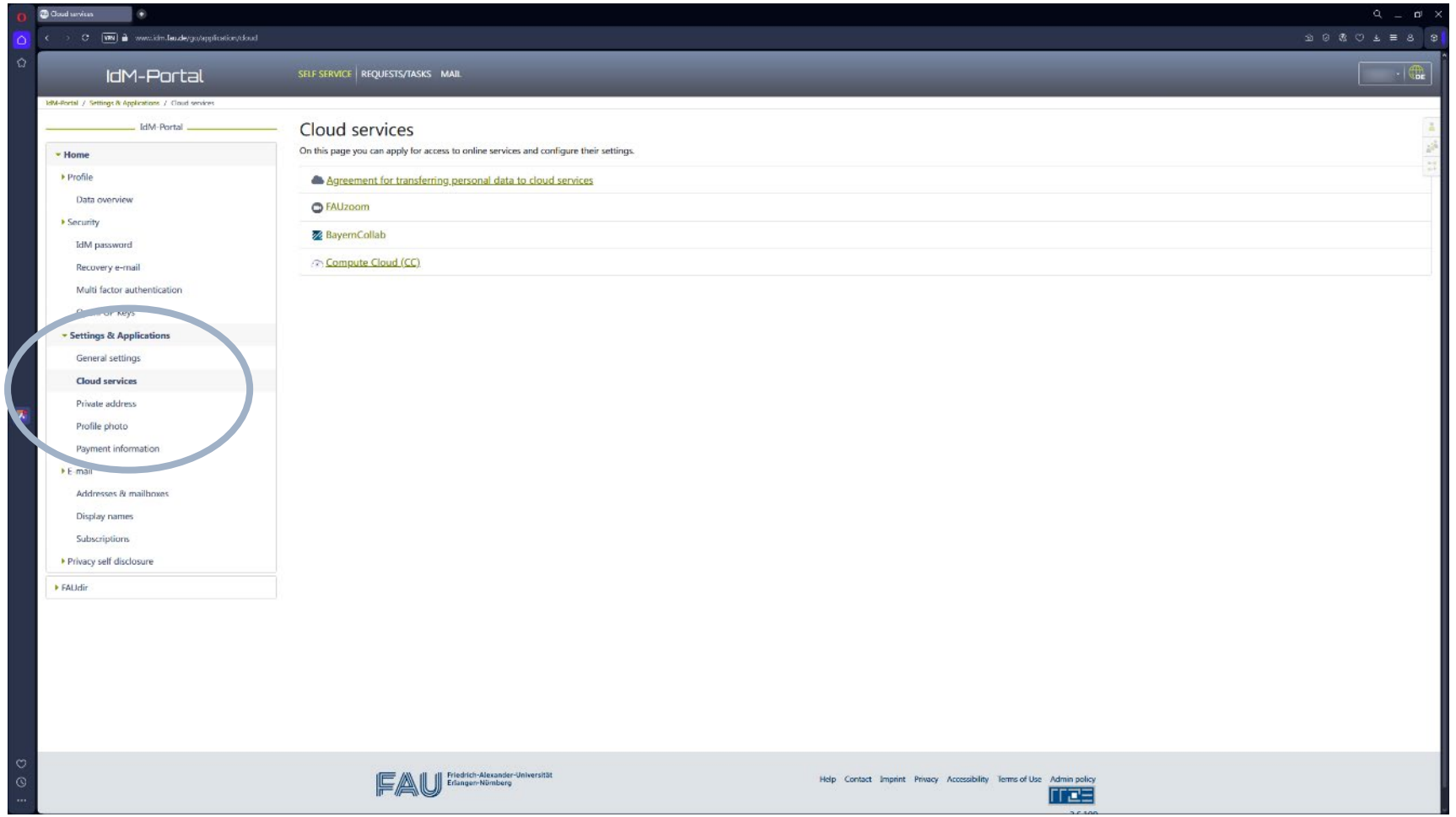
More on **Software** (in German only)

More on **help desks** (in German only)

Note regarding software

idm.fau.de

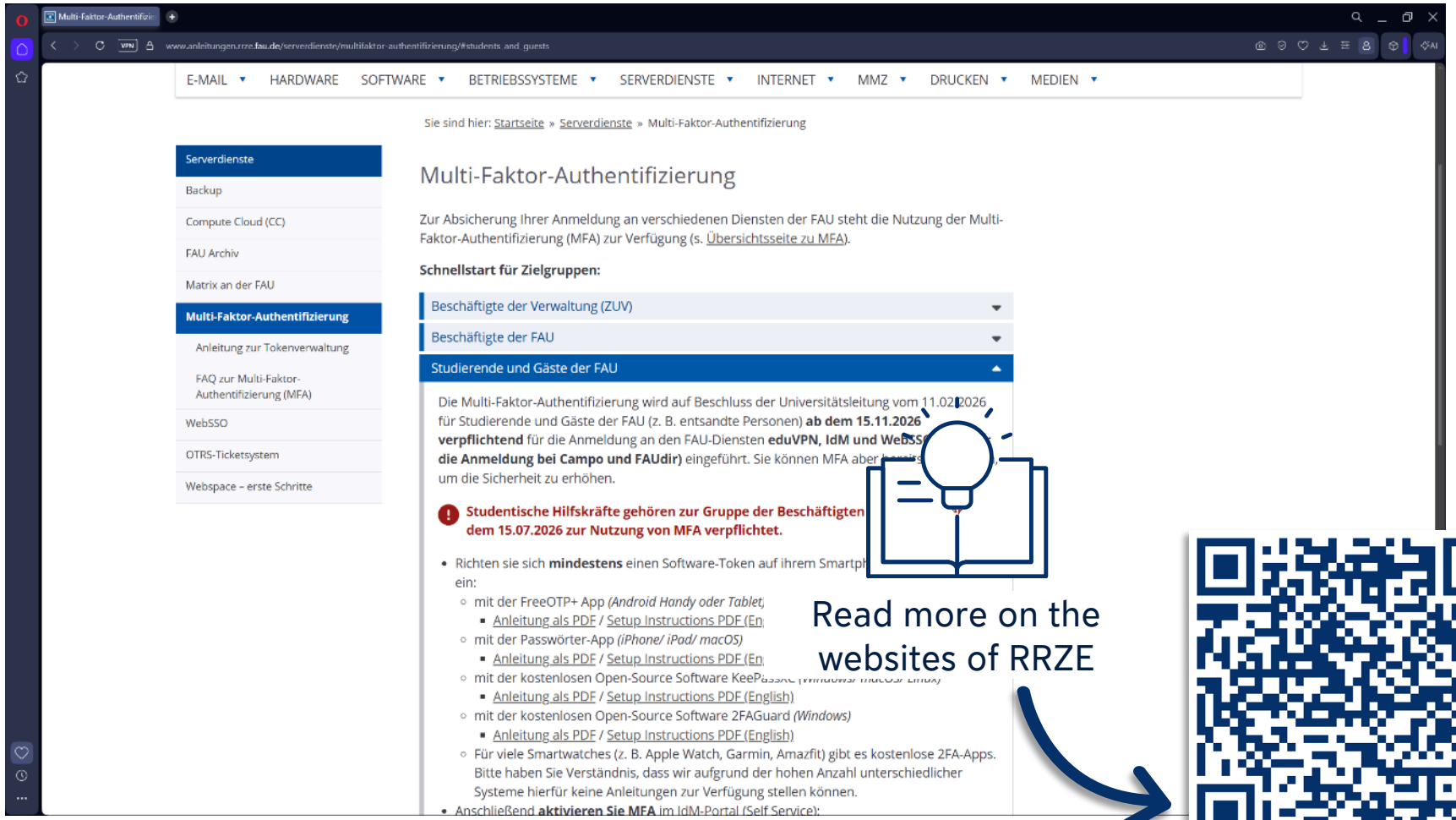
- Software installation may require consent to data transfer to cloud services
- in the IdM portal go to *Settings & Applications* > *Cloud services* > *Agreement for transferring personal data to cloud service*
- → check boxes accordingly and save settings



IT Security

FAU's Information Security 101

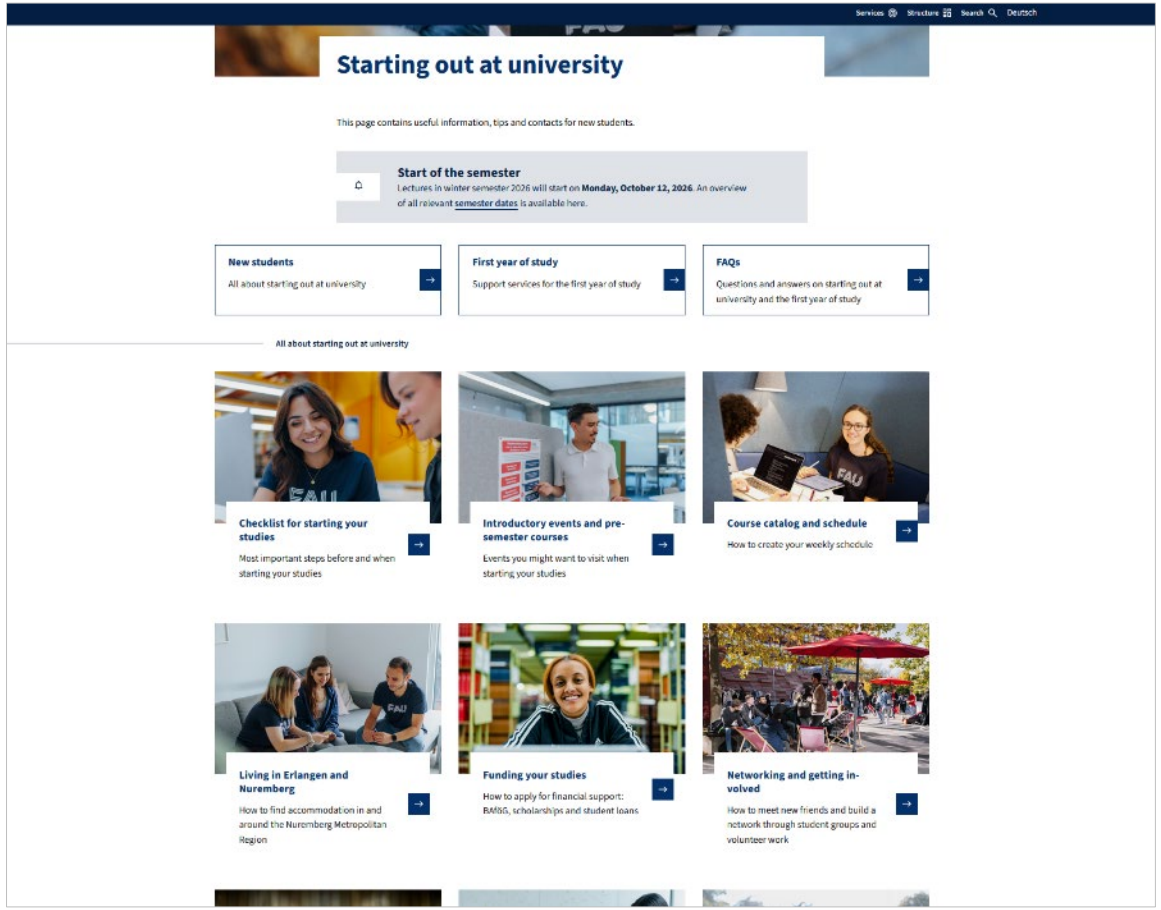
- **Phishing**
  → Stay alert
- **Updates**
  → Install regularly
- **Lock your computer**
  → Whenever you leave your device unattended
- **Strong passwords**
  → No exceptions
- From 15 November 2026: **Multi-factor authentication** (MFA) compulsory for FAU students



4 Online platforms for organising your studies

Useful information for getting started at FAU

fau.eu/new-students



Overview page for all new students

- Checklist for starting your studies
- Introductory events and pre-semester courses
- Schedule tips
- Information on funding your studies
- Overview of advice and support services for students
- and more

fau.eu/new-students

campo & StudOn

What is the difference?

campo
campo.fau.de

→ **Administration Portal**

- Virtual counterpart to the Student Records Office and the Examinations Office
- University course catalog
- Module descriptions
- Official documents, for example certificate of enrollment
- Registering (and de-registering) for examinations
  → exclusively in campo!

StudOn
studon.fau.de

→ **Platform for online learning**

- Seminar handouts, reading lists and general information for courses
- Forums, chats and Wikis
- Can be used for direct exchange between students and lecturers
- Also used for online examinations
- Registering (and de-registering) for courses
  → exclusively in StudOn!

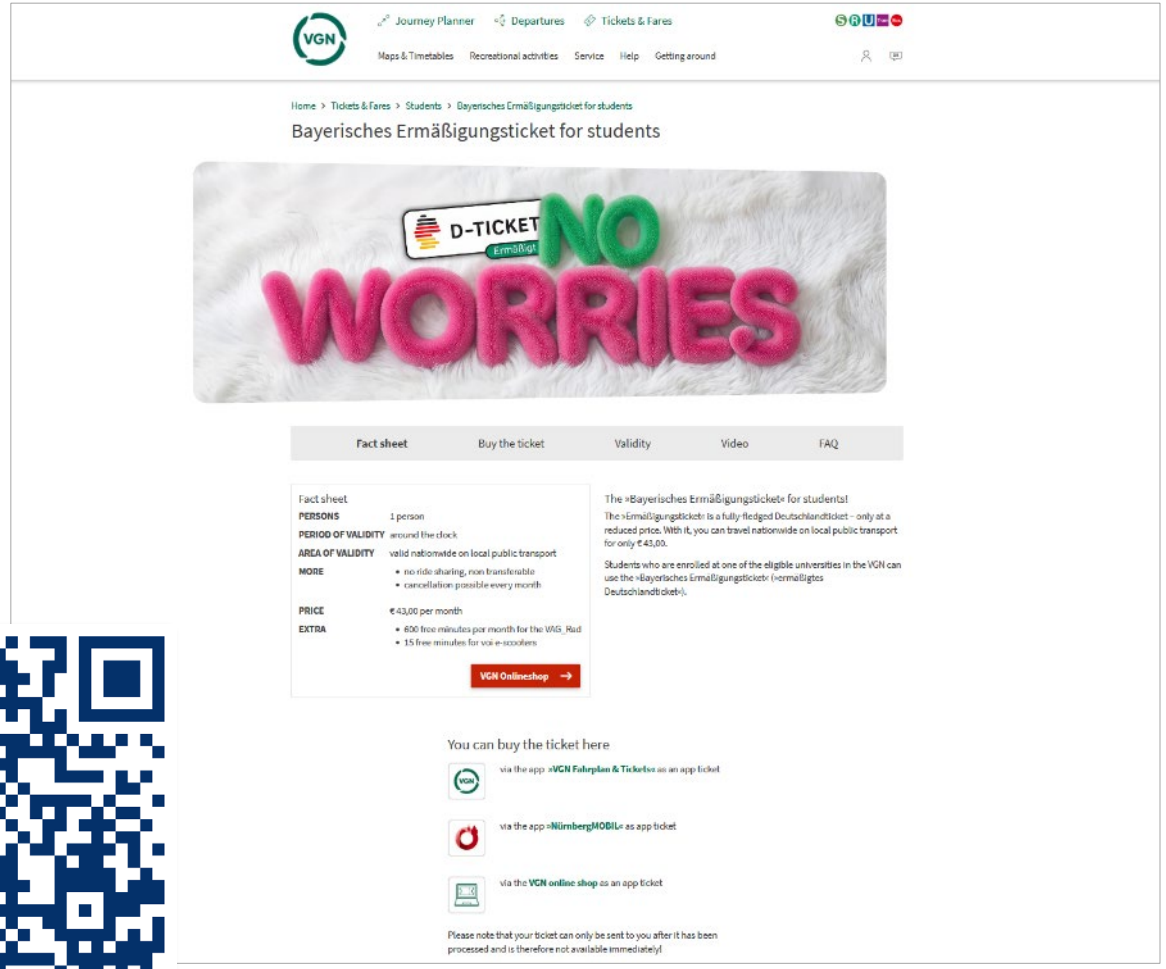
Important: You must always log in individually with your IdM ID on each portal/platform.

Further steps

Further steps before starting your studies

Where to buy the „Bayerisches Ermäßigungsticket“ for students?

- **Bayerisches Ermäßigungsticket = discounted Deutschlandticket (D-Ticket)**
- only for students in Bavaria, valid Germany-wide on public transport
- 43 EUR per month (as of 01/2026), subscription can be cancelled monthly (by the 10th of a month at the latest)
- FAU students can only buy the ticket via VGN online shop or via the apps VGN Fahrplan & Tickets as well as NürnbergMOBIL (NüMO)
  → activated IdM ID required



Find out more

Further steps before starting your studies

A few tips from the Student Advice Center

- **Find out more:** Check the websites of your degree program and your faculty
- **Know the legal frame work of your studies:** Thoroughly read your version of your *Degree Program and Examination Regulations* as well as your version of your *General Degree Program and Examination Regulations*
- **Don’t miss it:** Note the date of the introductory event of your degree program and make sure to participate

Find more tips online

FAU
Need advice?

Student Advice Center (ZSB)

Advice before, during and after studying

Student Advice Center
(Zentrale Studienberatung)
Schlossplatz 3
91054 Erlangen

Drop-in sessions

Room 0.021
Mon to Thu, 9 a.m. to 4 p.m.
Fri 9 a.m. to 2 p.m.

+49 9131/85-23333
(Mon to Fri, 8 a.m. to 2 p.m.)

zsb@fau.de

zsb.fau.eu

Thank you!

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