## Placement Offer

*Erasmus+ Traineeship 2018—Support to International Students*

### Employer Information

<table>
<thead>
<tr>
<th>Name of organization</th>
<th>Universitat Autònoma de Barcelona (Autonomous University of Barcelona)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>Campus UAB-Bellaterra</td>
</tr>
<tr>
<td>Postal Code</td>
<td>08193</td>
</tr>
<tr>
<td>City</td>
<td>Cerdanyola del Vallès (Barcelona)</td>
</tr>
<tr>
<td>Country</td>
<td>Spain</td>
</tr>
<tr>
<td>Telephone</td>
<td>+34 93 581 22 10</td>
</tr>
<tr>
<td>Fax</td>
<td>+34 93 586 80 25</td>
</tr>
<tr>
<td>Website</td>
<td><a href="http://www.uab.cat">www.uab.cat</a></td>
</tr>
<tr>
<td>Year of foundation</td>
<td>1968</td>
</tr>
<tr>
<td>Contact person</td>
<td>Jorge Benítez</td>
</tr>
<tr>
<td>Department / Function</td>
<td>International Relations Office/ Support to International Students at the International Welcome Point</td>
</tr>
<tr>
<td>Direct telephone number</td>
<td>+34 93 581 49 55</td>
</tr>
<tr>
<td>Direct e-mail address</td>
<td><a href="mailto:international.welcome.point@uab.cat">international.welcome.point@uab.cat</a></td>
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**Description of activities**

- Support to international students (registration, info about accommodation, etc...)
- Legal support on immigration procedures
- Logistical support on internal procedures
- Email and phone call assistance to international students

**Duration**

Two months (from August 20\textsuperscript{th} to October 20\textsuperscript{th})

**Working hours / Weekly hours**

30 hours weekly

**City**

Barcelona

**Help with finding accommodation and insurance**

☐ Yes  
☐ No

**Financial Contribution**

☐ Yes (if Yes, please specify the amount) EUR......./month  
☐ No

**Other**

Only candidates that have received a grant from their sending institution (Erasmus+) will be accepted

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### REQUIREMENTS

**Oral and written language skills**

☐ English (level: ) C1  
☐ German (level: )  
☐ French (level: )  
☐ Spanish (level: ) C1  
☐ Italian (level: )  
☐ Russian (level: )  
☐ Other (level: ) Any other language will be appreciated

**Computer skills**

Ms Office applications

**Drivers license**

☐ Yes  
☐ No

**Other**

It is mandatory to have medical and liability insurance

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### ADMISSION PROCEDURE

**Applications, steps of recruiting process**

Send an email with your attached CV to international.welcome.point@uab.cat to the attention of Jorge Benítez