Practical placement:  Faculty of Economics and Business - International Office

Short description of main tasks:  - collaborating with the foreign partners universities, institutions

- administrative and other tasks considering on students outgoing and incoming mobility,
- activities in some international projects

Duration of training:  6 months

Beginning of training:  1st Septmeber 2018 – 28th February 2019

Conditions of payment:  - Erasmus or other scholarship from home institution

Requirements:  - CV with photo to e-mail feb.international@um.si,
- well proficient in English
- well proficient in computers programe (Word, Excell,..)
- communicative and open minded person
- field of study is not important

What do we offer:  - all students benefits (food coupons, dormitory, library),
- work in pleasant international environment
- lively and young atmosphere in city of Maribor

Contact:  International Office
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          E-mail: sanja.kocijan@um.si or feb.international@um.si

Deadline for application:  20 of July 2018