Guide for students on registering and de-registering from examinations and changing registrations.

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Study planner

The study planner is an overview of your studies, where you can register and de-register from examinations and change any registrations you have made previously.

Navigate to the main menu, click 'My studies' and then 'Study planner with module plan'.



If you are studying or have completed more than one degree programme, you can select the one you want to display by clicking the name of the programme.

Planner of studies with Module plan			
1 Please select a course of study			
Degree programme(s)	academic semester	Last reregistration term	
B.A.(2 Fächer) Soziologie	4	Summer semester 2022	
B.A.(2.Fächer) Ökonomie	4	Summer semester 2022	

This takes you to the study planner. The study planner displays a hierarchy showing the degree programme, levels, modules, examinations and teaching units. Each element has its own icon. The degree programme is shown as a closed white book. Each level is marked with an orange marker. Modules are indicated with a green puzzle icon. Examinations are shown as a yellow star with a red band and teaching units have a blue open book icon. You can show or hide the different levels manually by clicking the '+' or '-' icons. You can also show or hide all levels at once by clicking 'Show all' or 'Hide all' (4).

Planner of studies with Module plan B.A. (2 Eächer) Soziologie				
Show Module plan → Select another course of study				() Help
				Cloubs
academic semester 4 Events Summer semester 2022	Courses:	⊗ All	Examinations:	⊗ All
		O None		O None
		O Only planned		O Only planned
Search in course catalog		4) ‡≣ Expand a	ll ↑≣ <u>Collapse all</u>
Structure of examination regulations - 4. Subject related semester		Actions	Status	
- Bachelor of Arts (2 Fächer) Soziologie 1. Fach PO-Version 20192				
- 🔗 1000 - Grundlagen- und Orientierungsprüfung (GOP) - 40.0 ECTS credits		1	our actual status: e erm of the examina	xamination passed ation: SoSe 2021
- 🔗 990 - GOP modules: sociology - 20.0 ECTS credits		1	our actual status: e erm of the examination	xamination passed ation: SoSe 2021
+ Ø900 - Compulsory elective GOP modules: sociology - 20.0 ECTS credits		1	'our actual status: e erm of the examina	xamination passed ation: SoSe 2021
- Ø 10000 - Bachelor's examination - 180.0 ECTS credits		1	'our actual status: P 'erm of the examina	rüfung vorhanden ation: WiSe 2021
Ø 2000 - Total - 180.0 ECTS credits		1	'our actual status: P 'erm of the examina	rüfung vorhanden ation: WiSe 2021
+ 🔗 1500 - Soft skills - 20.0 ECTS credits		1	'our actual status: P 'erm of the examina	rüfung vorhanden ation: WiSe 2021
+ Ø1990 - Bachelor's modules: sociology - 80.0 ECTS credits		1	'our actual status: P 'erm of the examina	rüfung vorhanden ation: WiSe 2021
3 • 🚆 <u>1999 Bachelor's thesis</u> - compulsory - 10.0 ECTS credits				
- elective - 0.0 ECTS credits				

When you open the study planner, the modules that are recommended for your current semester of study are shown by default. You can choose another semester from the dropdown menu (1) or show modules for other semesters or all modules. In the search field (2) you can alternatively search for elements according to their title or number.

If you would like to view more detailed information on a module, examination or teaching unit, you can click on the name (3). You can identify examinations easily as they specify deadlines for registration or withdrawal.

Detail view				
Makroökonomie (Klausur) 20701 Prü	ifung			
Back <				🚯 Login
Semester Sommersemester 2022	•			
Basic data Parallel groups / dates	Course catalog Modules and degree programmes			
Title	Macroeconomics	Type of examination	Teilleistung	
Short text	Makroökonomie Vorl+Üb	Type of examination	Klausur	
Long text	Makroökonomie (Klausur)	Grading type	Zehntelnoten	
Number	20701	ECTS credits	5.0	
Target Audience	99-RUW0	Semester hours per week	0.0	
Organizational unit	Philfak Erziehungswissenschaften Bachelor Lehramt GY (Verantwortlicher) Philfak Erziehungswissenschaften Bachelor Lehramt RS (Verantwortlicher) Philfak Okonomie Bachelor of Arts (2 Fächer) (Verantwortlicher) Philfak Soziologie Master of Arts (Verantwortlicher) Philfak Soziologie Master of Arts (Verantwortlicher) More	Periods	 Prüfungsanmeldezeitraum So5e22 from May 1, 2022 00:00:00 to May 31, 2022 23:5959 - orthe Prüfungsahmeldezeitraum So5e22 from Jun 1, 2022 00:00:00 to Oct 16, 2022 23:59:59 - future 	

Registering for an examination

On the study planner, you can register for an examination during the registration period.

- 🗱 82070 Macroeconomics - core elective - 5.0 ECTS credits		Your actual status: examination passed Term of the examination: SoSe 2021
+ 🐥 20701 Macroeconomics - core elective - 5.0 ECTS credits (<u>1.of.2</u>)	身 Apply	Your actual status: passed Term of the examination: SoSe 2021

When you click the 'register' button on the right of the examination, the legal remedy notice is shown. Read this carefully and enable the checkbox to acknowledge your agreement. Click 'Next' to go to the registration screen.

🔲 l acce	pt
Next	I decline (Cancel action)

Below the ID number and name of the examination, you can see where the examination will be shown in the achievements hierarchy and when you can register for the examination. Below, you can see the semester, examination format and examiner for the selected examination.

lanner of studies with I	Module plan	
20701: Macroeconomics		
Achievement will be used for (Nr=10000) Prüfungsanmeldezeitraum So The Period last from 01.05.20	Makroökonomie (Nr=82070) - Bachelor-Module Okonomie (Nr=1 Se22: 22 / 00:00 to 31.05.2022 / 23:59	990) - Gesamtkonto (Nr=2000) - Bachelorprüfung
1 Please select a date for examination.		
Actions & messages	Dates & Rooms	Comment
Apply	Anmeldung für Studierende der WISO, Nürnberg Exam period 1, Summer semester 2022 No time defined Examinationform: Klausur S Bottcher, Stefan Detlev Bock, Tillmann	
Cancel enrollment Review leg	gal information	

After checking that you have registered for the correct examination, you can confirm by clicking 'register'.



Once you have registered successfully, a green message box is displayed with a message to confirm your registration.

30153: Level 2 (JUR) Introd	luction to English legal language			
Achievement will be used for	or Additional achievements (Nr=77777) - Bachelor's exam	nination (Nr=10000)		
Prüfungsanmeldezeitraum SoSe22: The Period last from 01.05.2022 / 00:00 to 31.05.2022 / 23:59				
Status	Dates & Rooms	Comment		
2ugelassen	Introduction to English Legal Lan Exam period 1, Summer semeste Saturday, 07/23/2022 No time- Examinationform: Variabel Mittelstädt, Ilva-Yoonne Klei Simrock, Esther	guage 17 2022 defined in, Marlene Ohlendorf, Thomas Paul-Gerhard		

If the registration fails or the examination is missing, please contact the Examinations Office.

You can see an overview of the examinations that you have registered for under the "My registrations" menu item.

Register for electives

Please use the function "Register for electives" to register for elective modules from the university module catalog, such as language courses for students of all faculties and key qualifications. To register for Latin courses, please click "show structure" within the study planner.

Search in course catalog	‡≣	Expand all	↑≣ Collapse al
Structure of examination regulations - All subject related semesters A	Actions	Status	
EBachelor of Arts (1 Fach) Wirtschaftswissenschaften Hauptfach PO-Version 20202			
V 10000 - Bachelor's examination - 180.0 ECTS credits		Your actual statu Term of the exa 2024	us: Commenced mination: SoSe
- 🔪 🛷 2000 - Total - 180.0 ECTS credits		Your actual statu Term of the exa 2024	us: Commenced mination: SoSe
77777-Additional achievements: -0.0 ECTS credits: Bite nutzens Ge de function Wahlangebors (z.B. für Sprachkurse für Hörer aller Fakuläten und Schlüsselqualifikationen). Für die Anmeldung zu den Fremdsprachenkenntnissen Latein klicken Sie bitte auf Struktur anzeigen.	📩 Show structure	Your actual statu Term of the exam 2023/24	us: Commenced mination: WiSe

My enrollments

Click 'My studies' in the main menu and choose 'Show my enrollments'.



In this section, you can find an overview of all examinations that you have registered for in the semester. You can select the semester from the dropdown menu (2). Clicking 'More details' (3) next to each examination will take you to the details view. You can de-register from the examination by clicking 'De-register'.

4	①Help O Show lectures ♥ Hide examinations
Status	Actions
Your actual status: Admitted Term of the examination: WiSe 2022 Current attempt: 1	More details
	C Status Your actual status: Admitted Term of the examination: WiSe 2022 Current astemnics: 1

You can download a PDF document of all your enrollments in the function 'My achievements' in the area 'Documents' by clicking 'Registered examinations'.



De-registering from an examination

You have two options for de-registering from an examination. Apart from the option described above from the 'My registrations' screen you can also de-register from an examination in the current semester in the study planner.

[-	untroduction to English legal language - core elective - 2.5 ECTS credits - 2.5 ECTS credits	Sign off
	Altroduction to English Legal Language, Exam period 1 Saturday, 07/23/2022 No time defined Examinationform: Variabel Prüfer/-in: Mittelstädt, Ilva-Yvonne Klein, Marlene Ohlendorf, Thomas Paul-Gerhard Simrock, Esther	Reenrollment possible from 5/1/22 12:00 AM until 5/31/22 11:59 PM Your actual status: Disenrollment feasible from 5/1/22 12:00 AM until 10/16/22 11:59 PM zugelassen Term of the examination: SoSe 2022

Click the 'De-register' button next to the examination and follow the instructions.

Changing an examination registration

If you have the choice of several examination dates, you can change your examination registration to an alternative date within the examination registration period. Follow the steps in the instructions through to confirming the legal remedy notice.

Actions & messages	Dates & Rooms	Comment
🗜 Sign off	Anmeldung für Studierende der WISO, Nürnberg Exam period 1, Summer semester 2022 No time defined Examinationform: Klausur ③ Böttcher, Stefan Detlev Bock, Tillmann	
🗜 Change selection	Anmeldung für Studierende der PHIL, Erlangen Exam period 1, Summer semester 2022 No time defined Examinationform: Klausur ③ Böttcher, Stefan Detlev Bock, Tillmann Klitz, Simone Barbara Maria	

You do not need to de-register from the examination, you can just click 'Change selection'. This will change your registration for the selected examination in a single step without you having to de-register and register again for the examination.

Status	Dates & Rooms	Comment
✓ zugelassen	Anmeldung für Studierende der WISO, Nürnberg Exam period 1, Summer semester 2022 No time defined Examinationform: Klausur ③ Böttcher, Stefan Detlev Bock, Tillmann	
Not enrolled	Anmeldung für Studierende der PHIL, Erlangen Exam period 1, Summer semester 2022 No time defined Examinationform: Klausur Studier, Stefan Detlev Bock, Tillmann Klitz, Simone Barbara Maria	

Module plan

The module plan is a function that is available from the study planner. Open the study planner and click 'show module plan'. In the module plan, you can see a visual overview of all modules in the degree programme organised by the recommended semester of study.

Planner of studies with Module plan B.A.(2 Fächer) Ökonomie					
Show examination regulations					
✓ Original Module plan					
Semester 1	Semester 2	Semester 3	Semester 4		
WiSe 2020/21	SoSe 2021	WiSe 2021/22	SoSe 2022		
 Introduction to economic 5/5 	S	S	S		
	Business administration I	Microeconomics	Macroeconomics		
	5/5	5/5	-/5		
S	S	S			
Business administration I	Statistics	Cost accounting I			
5/5	5/5	0/5			

Below the title of the module you can see how many ECTS credits the module is worth (after the slash) and how many ECTS credits you have already achieved in the module (before the slash).

If you have not yet registered for a module, it will be highlighted in grey. If the module is highlighted in green, this means that you have already started the module and that you have registered for at least one achievement in this module.

The list of modules in the module plan is for informational purposes only and has no legal relevance. The module plan shows all modules in the degree programme, even if only some of these modules are relevant to you. Further details, for example which modules must be taken in the different sections of your degree programme (compulsory, compulsory elective and elective modules), are set out in the <u>examination regulations</u> for your degree programme.