Assigning courses to modules

Open the course that you would like to assign to a module. Navigate to the semester data section and select the ‘Course group’ tab. Select the course and click ‘Assign to new module/level’.

This opens the search screen.

The organisational units for the course are entered automatically. If you want to allocate a course to a module outside of these organisational units, you need to remove these organisational units using the delete icon. To search more efficiently, you can enter the name or number of the module, if you already know it. After you click search, the results list will be shown at the bottom of the search screen.

Select the course that you would like to allocate to the module and click ‘Update assignments’. Afterwards, the module will be listed under ‘Course groups’ and under ‘Modules/degree programmes’.